



BAYDON PARISH COUNCIL

Clerk to the Council: Mrs K Lloyd
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BAYDON PARISH COUNCIL MEETING MINUTES FOR 28 JUNE 2021 IN THE BYPA HALL, 6 MANOR LANE, SN8 2JE.

Present:

Cllr. Sarah Chidgey (Chair)
Cllr. Hugo Mackenzie-Smith (Vice Chair)
Cllr. Steve Sutton
Cllr. Brian Billington

Clerk: Mrs K Lloyd

Public in attendance: 4.

1 APOLOGIES

No apologies were received.

2 DECLARATIONS OF INTEREST

No Declarations of Interest were raised.

3 MINUTES FROM PREVIOUS PARISH COUNCIL MEETING

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on Monday 17 May 2021.

Cllr. Chidgey said all Minutes from the remote meetings during the Covid lockdown will be signed.

4 PUBLIC QUESTIONS

A member of the public attended to raise the matter of Chicanes which will be made an agenda item for the next meeting.

The applicant for Gore Lane Farm Planning Application attended to answer questions regarding his planning application shown on the Agenda.

5 PLANNING APPLICATIONS

Four Planning Applications to consider at time of publishing Agenda.

PL/2021/04700 -3 Ermin Street SN8 2JH : Proposal: Single storey rear/side extension.

[Planning Application: PL/2021/04700 \(wiltshire.gov.uk\)](https://www.wiltshire.gov.uk/planning-application/PL/2021/04700)

The Councillors had no objections.

PL/2021/04734 - Gore Lane Farm, Goor Lane, SN8 2JX Proposal: Change of use of an agricultural storage area to a Silage Clamp (retrospective).

<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000015KObW>

Cllr. Chidgey thanked the applicant for always taking the time to attend Parish Council meetings when their applications are being considered. His attendance shows respect for the villagers of Baydon and the Parish Council. The Councillors had no objections to this planning application.

PL/2021/04181 – The Croft, Finches Lane SN8 2JN Proposal: Replacement of stable with timber frame, timber clad stable block in keeping with the area and existing stable
<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000015HGa9>

The Councillors had no objections.

To note, Cllr. Chidgey asked if the Wiltshire Council (WC) Planning Enforcement Officer had sent any further correspondence following his email to the Parish Council in December 2019 regarding the extension of The Croft that was taking place/had taken place. The email, which Cllr. Chidgey read out, stated that the extension had not been built completely in accordance with approved plans but that the Planning Enforcement Officer had understood from the owner that the side gables would be reinstated to bring it back to the approved plans state and that the Planning Officer would be check this once complete. The Clerk confirmed nothing further had been received. The Clerk was asked to contact the Planning Officer for an update.

ACTION: Clerk.

PL/2021/04283 -Barrowdale, Aldbourne Rd, SN8 2HZ Proposal: Proposed conservatory to side elevation. <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000015HNWw>
The Councillors had no objections.

6 **INTERNAL AUDIT**

The internal audit and working plan were emailed to the Councillors before the meeting. The audit is now complete and reported as satisfactory. Cllr. Chidgey said the Clerk has done a great job in submitting all the necessary paperwork. A copy of the internal report will be made available on the Baydon Website.

7 **AGAR -ANNUAL GOVERNANCE ACCOUNTBILITY RETURN 2020-2021.**

A) Annual Governance Statement Section 1.

B) Accounting Statement Section 2.

The Parish Council reviewed and approved the AGAR and the Chairman and Clerk signed section 1 and 2 of the AGAR, which will be published on the Baydon website.

8 **STANDARD DOCUMENTS**

The standard documents were reviewed before the meeting and no amendments were required. It was agreed to adopt the standing documents for the forthcoming year, the Chairman signed the documents.

9 **RISK ASSESSMENT 2021-2022**

The Parish Council reviewed and approved the risk assessment for 2021-2022.

10 **FINANCE REPORT**

Councillors **RESOLVED UNANIMOUSLY** to confirm the June payments as shown in [Appendix 1](#).

The CASHFLOW for June was noted.

(All finance documents emailed to the Members of Council before the meeting)

Cllr. Chidgey passed the cheque to the Clerk for the Allotment tenants water usage of £96.88.

11 **REPLACEMENT OF THE VAS 30MPH SIGN -EASTERN SIDE**

The Clerk reported that no further correspondence has been received from the streetlight team who were said to repair the Vehicle Activated Speed device. They recently reported that they currently have a busy schedule. The Clerk will keep chasing.

A resident has since emailed the Clerk to report the 20mph school warning light situated 200M from Ermin Street is also not working. The Clerk will report this and ask when both devices are likely to be repaired.

ACTION: Clerk.

12 **DEFIBRILATOR**

Cllr. Chidgey said that she had seen comments on Facebook questioning why Baydon had a Defibrillator when no one had been given instructions on how to use it.

The Clerk confirmed that she was already working with 'South Western Ambulance Service NHS Foundation Trust' which is looking at suitable dates for a training session, once the Covid restrictions have eased.

The Clerk said a resident emailed stating that the pass code was hard to read because it had faded.

Cllr. Sutton said he would take a look.

Regarding the comments on Facebook: A Defibrillator is easy to use, with instructions provided once the housing of the Defibrillator is opened. Although the Parish Council has requested a training session, it is in fact not required.

13 **VILLAGE FLAGPOLE**

Cllr Chidgey reported two emails have been received supporting a Flagpole in the village and one email received against it.

One resident for a Flagpole said, it should go on the village green as the village needs a meeting point.

After discussion, Councillors agreed that if the two residents who would like a village Flagpole could generate more public interest and take responsibility for the Flagpoles maintenance, the Parish Council would provide the funds to purchase a Flagpole and install it- but would not maintain it.

14 **HEDGE OVERGROWTH**

Cllr. Sutton reported the hedge is still not cut back and now the other side of the road on the westside out of the village also needs cutting back. The speed limit sign and road sign are not visible from the overgrowth. The Clerk will chase WC.

ACTION: Clerk.

15 **UPDATE OF COUNCILLOR'S RESPONSIBILITIES**

Following the resignation of a Councillor. The item of 'Neighbourhood Watch' is left open on the Councillor responsibility table. The Parish Council said if anyone would like to come forward from the village to support a 'Neighbourhood Watch Scheme to please contact the Clerk.

16 **BAYDON SCENE**

Cllr. Chidgey reported that Mr & Mrs Moxon have said they would like to stand down from editing our village magazine. Mr Moxon has been editing since December 2018 and Mrs Moxon has handled the admin since 2014, they have put a notice to this effect in the latest edition.

The Parish Council is asking if anyone would be prepared to take over the editing of the magazine.

This would take a couple of days every two months, and the only requirement is for a PC and basic word processing skills. If anyone is interested, please get in touch with Mr & Mrs Moxon.

Cllr. Chidgey's understanding is that if no one steps forward the last edition would be September/October. It would be a great shame if we lose our village magazine.

17 **WILTSHIRE COUNCILS' CLIMATE STRATEGY AND ENGAGEMENT**

Cllr. Sutton was unable to attend the Wiltshire Council's Climate forum which was an open meeting to hear everyone's views on what can be done towards the Climate Strategy but submitted info via email.

The Parish Council asks that if anyone in the village would like to get involved in helping to support the Wiltshire Council Climate Strategy to help reduce carbon emissions in our parish, they should contact the Clerk. Or refer to the Wiltshire Council website for more details. [Climate strategy - Wiltshire Council](#)

18 **CORRESPONDENCE**

03/06 Email from resident regarding grass verge in front of the Red Lion car park wall to be reinstated as part of the WC grass cutting maintenance.

The Clerk emailed Wiltshire Council and they confirmed they will add the area to their cutting schedule.

08/06 Email from Baydon Church Building Fundraising Team regarding using the Green on Saturday 12th June 2021 for a Table-Top Sale

Cllr. Chidgey said she believed the event had raised £500.

08/06 Email From Wiltshire Council. Briefing Note 21-08: Enhancement of Bus Services June 2021 which asks Parish Councils to provide suggestions on what schemes might be considered in order to improve and enhance public transport in Wiltshire.

The Councillors had no comments to add.

27/05 Email from resident regarding moving the Grit Bin in Downsmead.

Cllr. Chidgey said this is being dealt with and the resident is liaising with builders regarding the relocation and will let the Clerk know when this has happened. Cllr. Sutton said he will do an audit on all of the grit bins in September and said the grit bin in Downsmead had already been moved down to the other lower end of the building plot, not by the noticeboard as originally said. The Clerk will let Wiltshire Council know.

ACTION: Clerk

19 **COUNCILLOR / CLERK REPORTS**

Cllr. Billington said the grass mowing contractors had not cut around the trees very well this time, Cllr. Chidgey said a resident had said they had spoken to the contractors about this matter. Cllr. Chidgey asked for the contractor's number to discuss further issues that have been raised. The Clerk said there are issues of not cutting up to the bus stops and had emailed the contractors about this, who said they was not aware they had missed any areas but would take a closer look next time they cut.

Facebook

Cllr. Chidgey said that if anybody has anything to report to the Parish Council, please contact the Clerk.

DO NOT MAKE COMMENTS ON FACEBOOK, THE CLERK AND COUNCILLORS DO NOT HAVE TIME TO MONITOR FACEBOOK!

The Clerk said she will post the link to the Agendas on Facebook to advertise forthcoming meetings.

Cllr. Chidgey said it was great to see support for all the great work and support Mr and Mrs Moxon provide to the village being expressed in the latest issue of The Baydon Scene.

If we do not want to lose our local post office and stores, everyone in the village MUST try to use it as often as they can.

20 **DATE OF THE NEXT FACE TO FACE MEETING.**

The date of the next meeting is on Monday 19th July 2021 at 8pm in the BYPA hall.

Meeting closed 8.40pm.

APPENDIX 1**PAYMENTS AND RECEIPTS FOR JUNE 2021**

Expenditure brought forward £2,960.60

Payments

Cheque No	Payee	Description	Amount
BACS	D R & R A Pittams	Grass Cutting (1st Payment)	1485
BACS	David R Weller	Internal Audit	50
BACS	SLCC -Kim Lloyd	CiICA Course -shared cost with other PC's	82
BACS	* SSE	Electricity Charge	64.95
SO	Kim Lloyd	June - Salary	
BACS	HMRC -QTR 1	HMRC Employee/Employer NI/Tax Payments	279
			£ 2,332.96

* Paid in between Meetings

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

Receipts

Cricket Ground Bank Interest	1p 1st June 2021	£ 0.01
Total Receipts		£ 0.01

Financial Position

Balance carried forward 31/03/21	£ 32,849.20
Receipts for year to date	£ 7,902.03
Less payments for year to date	£5,293.56
Total	£ 35,457.67