



# BAYDON PARISH COUNCIL

Clerk to the Council: Mrs K Lloyd  
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## BAYDON PARISH COUNCIL MEETING MINUTES FOR MONDAY 17<sup>th</sup> JANUARY 2022 IN THE BYPA HALL, 6 MANOR LANE, SN8 2JE.

### **Present:**

Cllr. Sarah Chidgey (Chair)  
Cllr. Hugo Mackenzie-Smith (Vice Chair)  
Cllr. Brian Billington  
Cllr. Steve Sutton

**Clerk:** Mrs K Lloyd

**Public in attendance:** 6

The Clerk announced the meeting was being recorded for minute purposes and the recording would be deleted after the Minutes are approved.

### 1 **APOLOGIES**

No apologies received.

### 2 **DECLARATIONS OF INTEREST**

Cllr. Mackenzie-Smith declared an interest under 'Item 15 Correspondence' regarding an email from a resident about Baydon Valley Farm Construction Site Traffic.

### 3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on Monday 6 December 2021.

### 4 **PUBLIC QUESTIONS**

One member of the public thanked the Parish Council for providing the Christmas Tree on the green and for putting it up and taking it down, a big thank you to all involved.

A member of the public reported that the Bridleway sign has been knocked down. The sign is located at the bottom of the 'stoney track' which belongs to Cllr. Mackenzie-Smith.

Cllr. Mackenzie-Smith said he would investigate.

**ACTION: Cllr. Mackenzie-Smith**

A member of the public thanked the Parish Council for putting in the SAM (Speed Activated Messenger) device.

A member of the public asked if the Parish Council could consider installing adult fitness equipment in the Playground area.

A member of the public asked if the flower trough in the hedge by the school was going to be moved further forward. Cllr. Chidgey said it was work in progress.

5 **PLANNING APPLICATIONS**

No planning applications received at time of publishing agenda.

6 **FINANCE REPORT**

Councillors **RESOLVED UNANIMOUSLY** to confirm the January payments as shown in [Appendix 1](#).  
The CASHFLOW for January was noted.

*(All finance documents emailed to the Members of Council before the meeting)*

7 **GDPR /FREEDOM OF INFORMATION (F.O.I) CONSULTANCY SUBSCRIPTION**

The Clerk recommended a consultant who provides advice on GDPR and F.O.I. requests, the consultant has provided worthwhile advice in other Parish Councils that the Clerk works for. The Councillors **RESOLVED UNANIMOUSLY** to pay £25 for the annual subscription. **ACTION Clerk**

8 **CONFIRM THE 2022-2023 PRECEPT**

Cllr. Chidgey reported that the budget was confirmed at the last meeting. The Clerk asked if there were any more items of expenditure to consider. All Councillors confirmed the budget as it stands. The Clerk reminded Councillors that a forecasted balance of £37k is estimated at the end of March. Considering the allocated reserves of £23,950, this would leave a balance of around £13k at the end of March 2022 – the 2022-2023 running budget was set at just under £14k.

The Clerk recommended to Councillors a Precept of £14k. All Councillors had considered this before the meeting and **RESOLVED UNANIMOUSLY** to a precept of £14k. This equates to £46.38 a year / £4.64 per 10/months.

9 **TRAFFIC CALMING -TRAFFIC/SPEED COUNT/CHICANE SAFETY APPRAISAL**

A member of the public again thanked the Parish Council for working to obtain the new SAM which has been installed at the Eastern end of the village by the Chicane and said that it is working very well.

Cllr. Chidgey reported that Wiltshire Council carried out a Chicane Safety appraisal on 27th October 2021. Their conclusion from site observations, and anecdotal observations from maintenance activity along with the most recent 10-year injury collision record indicated that the site, as laid out, is operating well.

Wiltshire Council recommended that the sign /bollard is cleaned regularly and that arrangements are made to adjust the mounting of the westbound regulatory sign to optimise alignment.

Wiltshire Council said drainage channel clearing of detritus at the western traffic island will also be prioritised.

The visibility of regulatory sign located on the eastern traffic island westbound approach, will be assessed. If necessary, trees / hedges will be cut back to ensure minimum 100m clear visibility on approach. A 3.5 Illumination performance of streetlight adjacent to western traffic island is to be reviewed and if necessary, tree canopy will be cut back to provide satisfactory lighting levels.

To see the full report, please email the Clerk who can email a copy to you.

Regarding the road weight restrictions through the village, the Parish Council are trying to establish the best location for the metro count and are waiting for guidance from Highways.

**ACTION: Cllr. Chidgey/Cllr. Sutton**

10 **WW1 MEMORIAL CLOCK FACE RESTORATION**

Following the last Parish Council meeting, the Parish Council is now handling this project with much appreciated help from Peter Chambers. Smith of Derby who serviced the clock in early January reported that extensive work needs to be done to the clock's timing mechanism. This is in addition to the restoration of the clock face. Total works are now estimated at approx. £17k.

Peter Chambers is liaising with the War Memorial Trust to inform them that the application needs to be resubmitted. It is likely that three quotes will be needed for the work. Cllr. Sutton mentioned asking for a quote for a battery/electrical mechanism as this could be an option to reduce the cost.

**ACTION: Cllr. Chidgey/Clerk**

11 **CHRISTMAS TREE AND CAROLS**

The Parish Council gave a big thank you to Debbie Moxon for providing the refreshments and organising the Christmas Tree. Cllr. Chidgey was delighted to announce that Needlefresh donated the tree to the village. Cllr. Chidgey called the owner and thanked him, and a formal thank you letter from the Parish Council will follow.

Thanks, were also given to the Singing Postman.

12 **FARMING/COUNTRYSIDE WEEK**

Cllr. Chidgey said she has spoken to a local farmer who has agreed to host a farm visit for Baydon school children. Cllr. Chidgey is working with the Headmistress on other ideas to help the children learn how to both enjoy and respect the countryside and in turn educate their parents.

**ACTION: Cllr. Chidgey**

13 **DEFIBRILLATOR**

Cllr. Chidgey has contacted the electrician and is chasing him to connect the Defibrillator to the sidewall of the Fancy B.

**ACTION: Cllr. Chidgey**

14 **THE QUEEN'S PLATINUM JUBILEE CELEBRATION WEEKEND – THURSDAY 2<sup>ND</sup> JUNE TO SUNDAY 5<sup>TH</sup> JUNE 2022**

Ali Howes and Barbara Furber provided an update. They reported that they were waiting for the landowner to confirm if the cricket field could be used to host an event and if we could light the beacon – located in this field. The Paddock would also be considered as a venue. The fireworks team has confirmed they would take over the lighting of the Beacon. Wood and fuel will need to be sourced.

Ali Howes had registered on the website for the Big Lunch for further ideas. It was thought street parties may fragment the celebrations but were worth considering. It was agreed that a survey, to be posted on the website and in the Baydon Scene would be conducted, asking residents what they would like to do for the celebration weekend and if anyone is interested in helping with the organisation. The Clerk said commemorative coins are being considered in other parishes to present to the children of Baydon and this will be considered.

15 **CORRESPONDENCE**

**09/12 Email** from the applicant for Planning Application RE: PL/2021/07631 - 9 Ermin Close. The Clerk is dealing with this.

**15/11 Email** from Wiltshire Council regarding Parish Steward visit on 13/01/2022. The Parish Steward had attended.

**20/12 Email** from a resident regarding Baydon Valley Farm Construction Site Traffic Cllr. Mackenzie-Smith will be responding to the resident by email.

**04/01 Email from CATG** - The dates for the Community Area Transport Group meetings for 2022/23 have now been set as: 26<sup>th</sup> May/22<sup>nd</sup> September / 24<sup>th</sup> November / 2<sup>nd</sup> March 2023.

**06/01 Email** from a resident regarding the stile at the side of Pear Tree Cottage. Cllr. Chidgey had spoken to the landowner and the repair had been carried out

16 **COUNCILLOR / CLERK REPORTS**

North Wessex Downs AONB Annual Review for 2020/21 had been circulated to the Parish Council. The Clerk will ask for the report to be added to the village website. **ACTION: Clerk**

17 **MATTERS FOR FUTURE CONSIDERATION.**

Fitness Equipment in the Playground.

18 **DATE OF THE NEXT MEETING.**

The date of the next meeting is on Monday 7 March 2022 in the BYPA hall.

**APPENDIX 1**

**PAYMENTS AND RECEIPTS FOR JANUARY 2022**

Expenditure brought forward £13,261.09

**Payments**

Cheque No	Payee	Description	Amount
SO	Kim Lloyd *	January - Salary	
BACS	Baydon Post Office and Stores	Refreshments for the Carol Service	337.5
BACS	BYPA	Hall Hire	55
BACS	ldverde	01/05/2021 - 31/12/2021 Litter bin emptying	50.4
BACS	ldverde	01/05/2021 - 31/12/2021 Play Area Inspections	82.41
			<u>£ 897.32</u>

\* Paid in between Meetings

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

**Receipts**

04/01/2022	Barclays	Cricket Ground Bank Interest	£ 0.01
31/12/2021	Barclays	Reserve Account Interest	£ 1.62
<b>Total Receipts</b>			<u>£ 1.63</u>

**Financial Position**

Balance carried forward 31/03/21	£ 32,849.20
Receipts for year to date	£ 17,490.22
Less payments for year to date	£14,158.41
<b>Total</b>	<u><b>£ 36,181.01</b></u>