



BAYDON PARISH COUNCIL

Clerk to the Council: Mrs K Lloyd
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BAYDON PARISH COUNCIL MEETING MINUTES FOR MONDAY 7th MARCH 2022 IN THE BYPA HALL, 6 MANOR LANE, SN8 2JE.

Present:

Cllr. Sarah Chidgey (Chair)
Cllr. Hugo Mackenzie-Smith (Vice Chair)
Cllr. Brian Billington
Cllr. Steve Sutton

Clerk: Mrs K Lloyd

Public in attendance: 6

The Parish Council and members of the public gave a moment of silence to show their support for the those suffering from the events in Ukraine.

The Clerk announced the meeting was being recorded for minute purposes and the recording would be deleted after the Minutes are approved.

1 **APOLOGIES**

No apologies received.

2 **DECLARATIONS OF INTEREST**

No Declarations of Interest raised.

3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on 17 January 2022.

4 **PUBLIC QUESTIONS**

A member of the public reported that a tree had fallen on private land at the top of Dark Lane which was obstructing the footpath. The Parish Council will contact the landowner.

Another member of the public reported that the road close to the Chicane at the east end of the village road, has deteriorated again. The Parish Council has reported this before and will report it again to Highways, Wiltshire Council.

ACTION: Clerk

5 **PLANNING APPLICATIONS**

No planning applications received at time of publishing agenda, one appeal to note.

Appeal

APP/Y3940/D/22/3291247 9 Ermin Close, SN8 2JQ. - Two-storey extension to the north elevation of the current Property.

6 FINANCE REPORT

Councillors **RESOLVED UNANIMOUSLY** to confirm the March payments as shown in [Appendix 1](#). The CASHFLOW for March was noted.

(All finance documents emailed to the Members of Council before the meeting)

7 METRO SPEED COUNT / COMMUNITY ACTION TRANSPORT GROUP (CATG) - 3 MARCH 2022

Cllr. Chidgey reported that she had spoken to the Wiltshire Council Traffic Officer who was a fantastic help in sorting out the most appropriate place to locate the metro count, to conduct a traffic survey (speed, no and type of vehicle) through the village. The Parish Council would like to understand how many heavy vehicles are going through the village and the speed at which all vehicles are entering the village from the west. The metro count will be attached to the road traffic sign (warning of horses and a road to the left). Baydon Road/C146 is not a constructed road and is not suitable for the volume of traffic and type of traffic that are now using it. The results of the traffic survey will be used to see if there is any chance at all that an Environment Gate Weight Restriction could be put in place through the village. This is most unlikely but worth a try.

8 WW1 MEMORIAL CLOCK FACE RESTORATION

Mr Peter Chambers, in attendance, said the previous grant request had now been cancelled and said he would be happy to pursue the new application. The Parish Council thanked Mr Chambers and asked him to let Parish Council know when new quotes would be needed.

Cllr. Chidgey had sought advice from Smith of Derby as to whether a battery/electrical mechanism could replace the existing mechanism in an effort to reduce the cost of restoration, following Cllr. Sutton’s comments in the last meeting but confirmed that this was not possible due to regulations around conservation.

9 FITNESS EQUIPMENT IN THE PLAYGROUND

In the last meeting a member of the public asked if Adult Fitness Equipment could be considered for the playground area. The Clerk had sourced quotes, examples are shown below.

Description	Qty	Unit	Price	Total Price
Preliminaries				
Heras security fencing, machinery, waste skip for duration of contract	1	Ea	£450.00	£450.00
Gym Equipment				
Supply Exercise Bicycle	1	Ea	£685.00	£685.00
Supply Double Squat Push	1	Ea	£824.00	£824.00
Supply Slalom Skier	1	Ea	£795.00	£795.00
Equipment Delivery	1	Ea	£175.00	£175.00
Installation & Groundworks				
Installation of above outdoor fitness equipment	1	Ea	£976.00	£976.00
Play Surfacing				
Supply and lay grass matting wear areas under new items of gym equipment	1	Ea	£285.00	£285.00
			Net Total	£4,190.00
			VAT	£838.00
			Quote Total	£5,028.00

The Clerk suggested that the request is raised at the Annual Parish Meeting for consideration. Cllr. Billington said the ongoing maintenance would need to be considered on top of the installation.

10 **NEIGHBOURHOOD PLAN**

Cllr. Chidgey said it had been agreed that this would be raised at the Annual Parish Meeting. However, Aldbourne is in the process of drafting its Neighbourhood Plan and Lambourn is about to start the process. Cllr. Chidgey asked if the Parish Council should re-consider taking this forward and consider that the Parish Council pay for a consultancy team to conduct the majority of the work, but this would be costly, and help would still be required from the village.

It was agreed that Cllrs. Chidgey and Mackenzie-Smith would set up a meeting with the consultant who Cllr Chidgey has already talked to and obtain information to be shared at the Annual Parish Meeting. A member of the public suggested making the residents more aware of the importance of having a plan and adding something to the Baydon Scene.

ACTION: Cllr. Chidgey & Mackenzie-Smith

11 **FARMING/COUNTRYSIDE WEEK**

As reported in the last meeting, Cllr. Chidgey said she has spoken to a local farmer who has agreed to host a farm visit for Baydon school children. Timings and full details to be confirmed. Cllr. Chidgey is working with the School Headmistress on other ideas to help the children learn how to both enjoy and respect the countryside and in turn educate their parents.

12 **DEFIBRILLATOR**

The Defibrillator is now back in situ on the side wall of the Fancy B. Cllr. Chidgey would like to thank the Baydon resident who felt it was necessary to ring the Ambulance Trust informing them that the defibrillator was on the bench. Cllr. Chidgey said she would like to reassure everyone that it was in fact in perfect working order whilst on the bench because it is battery operated.

The Clerk is still working on getting a training session confirmed with the Ambulance Trust for the residents. Cllr. Sutton offered to demonstrate on 'how to use a Defibrillator' in an emergency incident at the Parish Assembly.

13 **THE QUEEN'S PLATINUM JUBILEE CELEBRATION WEEKEND – THURSDAY 2ND JUNE TO SUNDAY 5TH JUNE 2022**

Mrs Ali Howes, in attendance, updated the Parish Council and said that some more residents have come forward to help.

One resident not in attendance had asked Cllr. Chidgey if the event could be held on the Green, after a discussion, it was thought it would be safer, due to dangers posed by the Ermin Street, to hold the event in the Paddock. The Clerk said a road closure could be requested, but it was felt that this would be too difficult to organise as it would involve three different Councils.

Mrs Furber said the event could be started on the Green for the King and Queen's (up to age 11) and the Prince and Princesses (up to age 7) competition. The Awards Ceremony could be conducted on the green and then the winners could be driven to the paddock for the main event. More competition details are to follow.

Regarding insurance the event can be covered by the Parish Council insurance. The Clerk advised that 14 days before the event a risk assessment needs to be done around the lighting of the Beacon, and this must be sent to the Parish Council's insurance provider, by the Clerk. The Clerk said she can send a template to help with this. A risk assessment for the whole event is required which will be kept on file by the Clerk.

ACTION: Clerk.

Mrs Howes also said there will be children craft activities, using supplies from a cupboard in the BYPA Hall with colouring pens/glitter etc left over from the playgroup. The Jubilee Lunch Pack information includes a Crown template, it was thought that the children could decorate. A resident has also volunteered to do Face Painting.

There is a resident with a PA system with a microphone and large speaker which can be used for announcements and some 'canned music'. A quiz will also take place organised by another residents help.

A resident suggested a drone photo of the whole paddock. (This was done 20 years' ago in the school playground) permission would be needed to photograph people/children but if this was publicised and announced beforehand and 'fair warning' given, people could leave the paddock or hide under a blanket or umbrella if they don't want to be in it.

Mrs Howes also agreed to ask a resident if he would be prepared to sing/play his guitar.

A piece will be in the Baydon Scene advertising the event.

A discussion took place regarding Commemorative Jubilee coins, it was agreed that the Parish Council will provide coins to the primary school age children. Mrs Howes will add a post on Facebook to ask people to contact the Clerk if their children would like a coin. The Clerk said it is difficult to gauge how many coins is required as the updated Census is not available yet, which will tell us how many children live in the Parish. Mrs Furber said she would contact the school to find out how many children are in the School.

The Parish Council event shelter will be used for the event. Mrs Howes said she would ask the BYPA Hall committee if tables can be used for some of the activities.

If any volunteers would like to come forward to help, please get in touch with Mrs Ali Howes, Mrs Barbara Furber or the Parish Council to find out more.

Please save the Jubilee weekend date!

The Parish Council thanked Mrs Howes and Mrs Furber for all that they have done in getting this event off the ground.

14 **ANNUAL PARISH MEETING**

After a full discussion, it was agreed to review the calendar due to some Councillors being on holiday on the dates suggested by the Clerk. The Annual Parish Meeting needs to be held between 1st March to 1st June.

ACTION: Clerk

15 **CORRESPONDENCE**

09/02 Email from a resident, regarding Aldbourne road, repair to the retaining wall.

The Parish Council emailed Wiltshire Council who had been out and informed the resident that work will be carried out in due course, but it is not urgent.

11/02 Email from a resident regarding a sign down sewerage works lane that is pointing in the wrong direction. Cllr. Mackenzie-Smith will fix the sign. Also, a request for 'Please Take Litter Home' sign in the layby along Swindon Road. The Parish Council agreed it would be waste of money.

14/02 Email from a resident, request for copies of Rights of Way Definitive Maps & Definitive Statements and Modification Orders for Baydon, Wiltshire Council had sent copies to the Clerk and resident.

14/02 Email from Baydon Scene. The newsletter has been taken over by a new team who aim to return the Scene to a bi-monthly publication. A thank you to Debbie and Alan Moxon for all they have done during their time in editing and publishing the magazine.

18/02 Email from Wiltshire Council. Adoption of Wiltshire Council Climate Strategy. For the full report please email the Clerk.

22/02 Email from Wiltshire Council. The next Marlborough Area Board is on 22 March 2022. If there are any written updates from Baydon PC that you would like to be shared at the meeting, please could you email them to Wiltshire Council by Friday 11 March.

16 **COUNCILLOR / CLERK REPORTS**

Nothing raised.

17 **MATTERS FOR FUTURE CONSIDERATION.**

None.

18 **DATE OF THE NEXT MEETING.**

The date of the next meeting is Monday 25th April 2022 in the BYPA hall.

To clarify, the June meeting date is Monday 13th June, rescheduled from 6th June 2022.

APPENDIX 1

PAYMENTS AND RECEIPTS FOR MARCH 2022

Expendiute brought forward £14,158.41

Payments

Cheque No	Payee	Description	Amount
SO	Kim Lloyd *	February - Salary	
SO	Kim Lloyd *	March - Salary	
BACS	Idverde	Litter bin emptying - 01/01/2022 - 31/01/2022	33.6
BACS	Idverde	Play Area Inspection : 01/01/2022 - 31/01/2022	35.16
BACS	Sue Ellis *	GDPR Consultancy	25
			£ 837.78

* Paid in between Meetings

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

Receipts

01/02/2022	Barclays	Cricket Ground Bank Interest	£ 0.01
01/03/2022	Barclays	General Reserve Account Interest	£ 0.01
Total Receipts			£ 0.02

Financial Position

Balance carried forward 31/03/21	£ 32,849.20
Receipts for year to date	£ 17,490.24
Less payments for year to date	£14,996.19
Total	£ 35,343.25