



BAYDON PARISH COUNCIL

Clerk to the Council: Mrs K Lloyd
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Baydon Parish Council Meeting

Minutes for Meeting Monday 17th October 2022 at 8pm in the BYPA Hall, 6 Manor Lane, SN8 2JE.

Present

Cllr. Sarah Chidgey (Chair)

Cllr. Brian Billington

Cllr. Steve Sutton

Public in attendance: 5

1 **APOLOGIES**

Cllr. Hugo McKenzie-Smith sent his apologies.

2 **DECLARATIONS OF INTEREST**

None raised.

3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on 18 July 2022.

4 **PUBLIC QUESTIONS**

It was raised from a member of the public that Baydon will get two Parish Stewards from April 2023. The Clerk said she had not heard anything official.

Mr Jim Grove from the Fireworks committee said a thank you to the Parish Council for the fireworks contribution and asked that volunteer stewards wanting to help on the night (Sat 5 Nov) to please let him know.

5 **PLANNING APPLICATIONS**

No planning applications to consider at time of publishing agenda.

6 **FINANCE REPORT**

Councillors **RESOLVED UNANIMOUSLY** to confirm the payments to date.

Statement of Accounts
Accounts for Payment October 2022

Expenditure brought forward 21-22 £5,453.02

Payments

Cheque No	Payee	Description	Amount	
BACS *	SSE	Street Lights	£	106.95
BACS *	CJM Services	Playground Repair	£	160.80
BACS *	Idverde	Play Area Inspection - 01/08-31/08	£	35.16
BACS *	Idverde	Litter Bin Collection - 01/08-31/08	£	33.60
BACS *	Information Commissioners Office	Data Protection 2022	£	35.00
BACS *	HMRC	Employee/er Income Tax /NI QTR 1 and QTR 2	£	608.20
BACS	Idverde	Litter Bin Collection - 01/09-30/09	£	33.60
BACS	Idverde	Play Area Inspection - 01/09-30/09	£	35.16
SO *	Kim Lloyd	Clerk Salary - August		
SO *	Kim Lloyd	Clerk Salary - September		
SO	Kim Lloyd	Clerk Salary - October		
BACS	D R & R A Pittams	2nd Payment of Grounds Maintenance	£	1,485.00
BACS	Pains Fireworks	Firework event (budgeted)	£	540.00

PAID *

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

Receipts

21.09.2022	Wiltshire Council	Precpet 2nd payment	£	7,000.00
	A. Howes	Jubilee Mugs reinburshment	£	165.00
Total Receipts			£	<u>7,165.00</u>

The Budget vs Expenditure to date was noted.

7 PLAYGROUND EQUIPMENT REPAIR

The work is complete on the swing basket chain links following Idverde's internal inspection report that a repair was needed. We are now waiting on the Annual Playground External Inspection Report, which was due to take place in September, but due to the Covid backlog has not taken place.

8 WW1 MEMORIAL CLOCK RESTORATION QUOTES

Parish Council had obtained three quotes to consider. One of the quotes is considerably more than the other two. The Clerk will go back to this supplier and ask why it was so much more expensive. Cllr. Sutton's view is to consider replacing the existing clock with an electric model due to the high restoration costs. Cllrs. Chidgey and Billington were more in favour of the restoration of the existing clock because it is a War Memorial.

Cllr. Chidgey said we need to find out how much the War Memorial Trust will grant towards the restoration before making any final decisions. The three quotes will be forwarded to Mr Peter Chambers to send onto the War Memorial Trust for their recommendation.

ACTION: Clerk/Chidgey

9 BAYDON NEIGHBOURHOOD PLAN

Following a notice in the Baydon Scene to ask for volunteers to come forward to form a Steering group. Three residents had expressed interest and were invited to this parish council meeting. Two had attended the meeting.

After further discussion it was agreed that two people are not enough to form a steering group. If more people come forward the situation will be reviewed.

If anyone is interested in learning more about a Neighbourhood Plan and would like to get involved, please contact the Clerk.

10 BYPA AREA GRASS CUTTING QUOTE

The Parish Council contractor met with a representative from the BYPA Hall to evaluate the grounds maintenance needed.

It was reported that the area could do with a one-off tidy up this winter and then twice a year maintenance including grass mowing, hedge cutting, and overhanging branches cut back. If weed killer is needed, the contractor said he could do this if prompted at no extra cost when next in the village. The Parish Councillors **RESOLVED UNANIMOUSLY** to approve this expenditure

The Clerk will ask the contractor to contact the hall committee to find out when would be a good time to carry out the initial tidy up this winter. **ACTION: Clerk**

11 GRASS MOWING CONTRACT

With the increasing number of emails that the Parish Council receive regarding grounds maintenance. The contractor has requoted including the areas he thinks now need managing, including the extra jobs he has encountered over the year. The contractor has confirmed the following areas need to be included in the 2023 work schedule.

- 1). The triangle of grass on the Aldbourne Road next to Barley Fields.
- 2). Small area of grass at the Aldbourne Road end of Manor Lane.
- 3). The 2 bus stop areas on Aldbourne Road.
- 4). 8 grass verges in Downsmead. This use to be only 3 but seems to have grown at the resident's request.
- 5). Triangle of grass near the pub.
- 6) Village Green
- 7). Churchyard.
- 8). The 4 Verges in Ermin Close.
- 9). The Verge between Forge Cottage and Plough House on Ermin St. This area is a little contentious. Early in the season some residents don't want it cutting and some do.
- 10). Grass next to sub station Ermin St. end of Manor Lane.
- 11). Play Park.

Normal grass cutting is carried out once in March but is a little season dependant. Twice a month until the end of September. The contractor is happy to do an October cut if needed at no extra cost.

The Parish Councillors **RESOLVED UNANIMOUSLY** to stay with the current contractor due to his good workmanship and flexibility when called at short notice, the extra expenditure was agreed.

ACTION: Clerk.

12 VILLAGE NARROW ROAD, PARKED CARS, AND LARGE VEHICLE ACCESS PROBLEMS

The Parish Council received an email on 15/08 from a resident that Cllr. Chidgey read out.

The email addressed parking issues in the road leading to Russley Park, Bailey Hill and Baydon Hole, concerning cars parking on the very narrow section of roads, making it difficult for agricultural machinery and potentially emergency vehicles to get through.

A local farmer who had attended to understand more about this Agenda item also expressed his concerns around cars parking too close to the junction of this road with Ermin Street causing issues for large lorries turning into the road.

After a full discussion, it was said for all concerned to log this problem with Wiltshire Council

[MyWilts online reporting - Wiltshire Council](#) Also, Cllr. Chidgey said she would speak to Mr Martin Cook, Area Highway Engineer for Wiltshire Council about the issues to see if anything could be done.

ACTION: Cllr. Chidgey

13 **KEEPING BAYDON NEAT AND TIDY**

The Parish Council received an email on 13/08 from a resident. The email addressed litter picking in the village and that some other villages have working party groups to deal with general upkeep matters. The resident asked if the Parish Council would consider a budget to be spent on “Keep Baydon Neat and Tidy” to use contractors on an ad hoc basis e.g., hedges, gutters, dirty railings, benches, village boundary white fences etc.

After discussion, it was agreed not to pursue setting an extra budget at this time as the Parish Council had agreed to increase the budget for the ground’s maintenance. (Item 11) Some of the items listed in the email are not parish council assets and would be a local authority responsibility. It was also rumoured in the public questions of this meeting that Baydon might be getting two Parish Stewards instead of one from next April, this in turn will help deal with more maintenance around the village at no extra cost to the taxpayer. The village maintenance will of course be monitored.

14 **DEFIBRILATOR REFRESHER TRAINING**

It was agreed to find out if there is any interest for a Defibrillator refresher session. If anyone is interested, please contact the Clerk, and the Parish Council will evaluate interest and co-ordinate one if desired.

15 **PARISH STEWARD NEXT VISIT 1ST NOVEMBER 2022**

Cllr. Chidgey reported that she had spoken to the Steward on his last visit, and he was doing a great job in weeding and tidying the pavement along Ermin St close to and beyond the Chicane. The Steward confirmed the white railings which are on the left-hand side as you come into the village from the East end probably should be replaced, rather than washed and painted.

It was also agreed in the meeting to ask the Steward to tidy up the verge on the right-hand side as you turn into Finches Lane from Ermin Street, running along the side of the Paddock

ACTION: Clerk

16 **CORRESPONDENCE**

11/08 Email from resident. Are there any plans for the hedges/verges to be cut along Manor Lane?

The clerk reported this to Wiltshire Council and asked the resident to do so as well, which was done. This is Wiltshire Council responsibility not the Parish Council contractor.

20/07 Email from Salisbury Neighbourhood Development Plan (Regulation 14) Public Consultation running until 30th September. The link to the commonplace website can be found here:

<https://salisburyneighbourhoodplan.commonplace.is/> Salisbury City is a complex area and the plan is equally complex, covering a range of documents. They are all available to download/view individually on the City Council’s website: <https://www.salisburycitycouncil.gov.uk/your-council/neighbourhood-planning/regulation-14-consultation> Please contact the Clerk for details.

05/10 Email Marlborough LHFIG - Notes from meeting, 22nd September. The next LHFIG (Marlborough Local Highway and Footway Improvement Group) meeting will be on 24th November at 10.00am to be held in Marlborough Town Hall.

04/10 Email from a resident in Newtons Walk, regarding the Newton Walk Play Area. A resident queried if the Parish Council could take ownership of the Newton Walk Play Area insurance and maintenance. The Clerk had advised this is not possible and asked for more financial information regarding their maintenance fees for Newton Walk as the play area maintenance should be included in what they pay already. The Clerk had not heard anything further.

30/09 Email from a resident, regarding hedge trimmings at School Hedge Manor Lane Paddock.

Trimnings were left on the ground for quite a long time and if left would have obscured the bulbs that were planted by Parishioners to improve the look of the area. The Parish Council assume it was Highways that carried out the cut but was not sure. Residents have since cleared the area; the Parish Council thank them for doing this.

09/09 Email from a new resident, Moving to Manor Lane.

A new resident asked if they could close the road to avoid blocking Manor Lane with a large removal van, the Clerk responded saying this was not possible.

The only people who can close a road are Wiltshire Council and the Police. Cllr. Chidgey spoke to the new resident concerned and discussed potential options of where to park the removal van.

17 **COUNCILLOR / CLERK REPORTS**

Cllr. Chidgey reported that the Condolence Book following the death of HM Queen Elizabeth II has to be kept in the Parish but wondered if it should be kept in the Church. All agreed for Cllr. Chidgey to speak with the Church warden to ask if it can be archived at the Church.

Cllr. Chidgey gave thanks to the Clerk for all that had to be done following the death of HM Queen Elizabeth II following Operation London protocols.

Cllr. Chidgey reported that the work to repair the road in Ermin Street close to the chicanes which had meant that part of Ermin Street had to be closed, had allegedly caused chaos in Finches Lane. This had resulted in Cllr Chidgey receiving a very aggressive phone call from a resident complaining about the congestion in Finches Lane.

Cllr. Chidgey spoke to Highways following this and suggested that next time Road Closed signs to prevent access to Finches Lane should be placed at the Lambourn end.

Cllr. Chidgey expressed that she wants to make it very clear that this type of behaviour from residents is totally unacceptable and demonstrates a complete lack of respect for Councillors and the work we do on a completely voluntary basis.

Cllr. Chidgey reported that following the conversations at the last meeting with members from the BYPA Committee it was confirmed that a new Table Tennis Table had not in fact been purchased and the £600 donation has been sitting in the BYPA bank account.

Perhaps this can be used to pay for the maintenance of the BYPA ground? The Clerk will discuss this with the BYPA committee.

ACTION: Clerk

Carols around the Christmas Tree (Fri 16 Dec) were discussed. Cllrs. Chidgey and Billington cannot organise the village gathering this year. Cllr. Chidgey said she would speak to those that might help. She will also arrange for the Christmas tree to be ordered and for the Singing Postman to be booked and liaise with the team that erect the Christmas Tree.

The Clerk also reminded Council to think about any additional expenditure for 2023-24 as the Parish Council will be reviewing the budget in the next meeting.

The Clerk reminded the Council to consider a budget for the Coronation on 6/05/2023. Cllr. Chidgey asked the Clerk to make enquires with the organisers of the Jubilee to see if they were prepared to help organise an event and consider a budget.

18 **MATTERS FOR FUTURE CONSIDERATION.**

None.

19 **DATE OF THE NEXT MEETING.**

The date of the next Parish Council Meeting is Monday 28th November 2022 in the BYPA hall.

Meeting closed at 8.55pm.