



BAYDON PARISH COUNCIL

Clerk to the Council: Mrs K Lloyd
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Baydon Parish Council Meeting

Minutes for Meeting Monday 28th November 2022 at 8pm in the BYPA Hall, 6 Manor Lane, SN8 2JE.

Present

Cllr. Sarah Chidgey (Chair)
Cllr. Hugo McKenzie-Smith
Cllr. Brian Billington
Cllr. Steve Sutton

Public in attendance: 5

Cllr. Chidgey announced that before the business of the meeting commenced, in view of the death of Alan and Debbie Moxon's son, a minute's silence would be held so that the thoughts of all present could be with Alan and Debbie and their whole family.

The Clerk announced the meeting is being recorded and the recording will be deleted once the minutes are approved in the next meeting.

1 **APOLOGIES**

No apologies received.

2 **DECLARATIONS OF INTEREST**

No declarations of interests were raised.

3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on 17 October 2022.

4 **PUBLIC QUESTIONS**

A member of the LCC (Local Church Council) reported that there is a box for donations in the church towards the Wiltshire Foodbank, if anyone would like to leave a donation it would be very much appreciated.

There is also a book swap initiative in the church for anyone who would like to bring a book to exchange for a book they would like to read.

5 **PLANNING APPLICATIONS**

Two planning applications to consider at time of publishing agenda.

PL/2022/07686 - The White Buildings, Gore Lane Farm. SN8 2JX

Conversion of a redundant agricultural building into two residential dwellings. Demolition of some modern agricultural buildings.

<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017dLCg>

The Parish Council agreed to support the planning application.

PL/2022/07838 - The Beeches, Aldbourne Road, Baydon. SN8 2HZ.

Proposed increase to height of roof line to allow pitched roof to be added to dormer windows at rear elevation. <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z0000197y1r>

The Parish Council agreed to support the planning application.

6 FINANCE REPORT

Councillors **RESOLVED UNANIMOUSLY** to confirm the payments to date.

Statement of Accounts
Accounts for Payment November 2022

Expenditure brought forward 21-22 £9,698.80

Payments

Cheque No	Payee	Description	Amount
BACS *	David Weller	Internal Audit	£ 50.00
BACS *	SSE	Parish electric	£ 78.16
BACS	ROSPA	Annual Playground Inspection	£ 100.80
BACS	Mr John Whistler	Website Hosting - baydon.org domain	£ 71.86
BACS	Mr John Whistler	Website Hosting - Microsoft 365 Personal	£ 59.99
BACS	Idverde	Play Area Inspection	£ 35.16
BACS	Idverde	Litter Bin Collection	£ 33.60
BACS	Smith of Derby	Annual Clock Service	£ 297.60
SO *	Kim Lloyd	Clerk Salary -November	
SO	Kim Lloyd	Clerk Salary - December	
BACS	Kim Lloyd	Clerk Expenses	£ 312.00

PAID *

NB PAYE Employee, Employers and NI contributions are accrued and paid quarterly

Receipts

Total Receipts NIL

The Budget vs Expenditure to date was noted.

7 PLAYGROUND EXTERNAL REPORT

The external inspection was carried out on 13TH October 2022. All the equipment reported as low risk, with some items reported to be monitored.

The Carousel was reported to be monitored as the clearance between the underside of the roundabout and the surface is incorrect. Cllr. Billington has inspected this and reported that it was satisfactory. The playground equipment is also inspected every quarter by Idverde who had not reported any issues. The 'single point swing' was also reported to be monitored. The Parish Council discussed whether to replace or remove this piece of equipment and it was decided to leave it as it stands and to monitor.

No further action required.

8 **WW1 MEMORIAL CLOCK RESTORATION**

Cllr. Chidgey reported that all three quotes had been sent to Mr Peter Chambers, who had recommended the best value for money would be the quote from the Cumbria Clock Company. Mr Chambers will send the quotes to the War Memorial Trust with recommendations. Once it has reached a decision, Councillors will know how much the War Memorial Trust will contribute. At this stage a final decision will be made as to which company will conduct the restoration/repairs. It was agreed to have all quotes updated to ensure they are in-date before they are sent to the War Memorial Trust as soon as possible. A decision will also have to be made around whether Smith of Derby will continue to conduct the annual service of the clock if another company is chosen to undertake the restoration/repairs

ACTION: Cllr. Chidgey

9 **BUDGET 2023-2024**

The Clerk had emailed the budget table and report to Council before the meeting. Members **RESOLVED UNANIMOUSLY** to the proposed budget as shown in [Appendix 1](#), and to the same precept as last year of £14,000. This equates to £3.77 per month for a band D household.

10 **CAR PARKING ISSUES, THE ROAD TO BAYDON HOLE /RUSSLEY PARK**

Cllr. Chidgey had spoken to Mr Martin Cook, Highways, at Wiltshire Council regarding yellow lines at the above location following an email from a resident that was discussed in the last meeting. Mr Cook said yellow lines are out of the question and that the Highway Code states that when parking drivers should allow 32ft – 10m from a junction but that this is a guide. However, if a vehicle is parked too close to a junction and an accident takes place then the owner of the parked vehicle could have their insurance claim declined because of the code.

The hedge that the resident also suggested to be cut back belongs to the residents of the land/premises adjacent, or in this case behind the hedge.

Wiltshire Council does not own any hedges. The landowner of the adjacent land is the owner and if this is on the side of the road, the landowner is responsible/owns the subsoil to the middle of the road.

It was decided that Parish Council should do no more but suggested that the farmer, when needing access during harvest, could place traffic cones to prevent parking at the narrowest part of the road to reduce parking at that time for safety.

11 **BAYDON NEIGHBOURHOOD PLAN**

The Clerk reported that no one had come forward. Cllr. Sutton is attending a Neighbourhood Development Plan session hosted by Wiltshire Council for information. The Parish Council is disappointed that no one has come forward to help.

12 **PARISH STEWARD JOB LIST**

The Clerk will remind the Parish Steward of the tidy up of the verge on the right-hand side as you turn into Finches Lane from Ermin Street, running along the side of the Paddock as this was not done on his last visit.

The village entrance gates and the white railings along Ermin Road, past the chicane, on the edge of Ermin Close also needs to be repainted. The Clerk will ask the Parish Steward and report to Wiltshire Council.

ACTION: Clerk.

13 **CORRESPONDENCE**

10/11 Email from Wiltshire Council. Closure of part of Manor Lane, commencing 16th January 2023. The closure can also be found on one Network here: <https://one.network/?tm=131072303>

This link is also shown on the Baydon Website. The Clerk will add to the Village Facebook Page.

03/11 Email from a resident regarding footpath map. The Clerk informed the resident where the ROW map can be found outside of the Baydon Post Office and Stores.

31/10 Email from LCC (Local Church Council) Requested that the grass to be cut in the churchyard in the northeast corner where the large trees were removed. Mr Pittam has been asked to do this, but it has been too wet recently, but it will be done when the weather allows.

14 **KING CHARLES III CORONATION – 6th MAY 2023**

The Kings Coronation will take place on the 6th May 2023 with the Bank Holiday being on Monday 8th May 2023.

Cllr. Chidgey said that it would be good to get a feel from the village as to what everyone would like to do and asked if someone would be willing to take the lead. Crystal Clifford-Budden, present as a member of the public, very kindly said she would be happy to take the lead on the event. Ms Clifford-Budden was thanked by the Parish Council. A discussion took place around potentially involving the Fancy B in the celebrations and Mr Jim Grove (from the Firework Team) who was also present was asked to investigate whether it might be possible to light the Beacon.

The Parish Council had budgeted £1,000 towards the event and asked for all to keep the Parish Council informed and to ask for help when needed.

15 **CHRISTMAS TREE / CAROLS AROUND THE CHRISTMAS TREE, FRIDAY 16 DECEMBER**

Cllr. Chidgey informed Councillors that the same sized Christmas Tree as Needlefresh had donated last year will cost approx. £450. The Parish Council agreed to approve.

It was planned to put the Christmas Tree up on Saturday 3 December. Mrs Moxon is organising the Singing Postman and providing refreshments for the Carols under the Tree on Friday 16 December. Cllrs. Chidgey and Billington usually work together on this but are unable to this year, therefore Mr and Mrs Rob Howes are going to step in and help Mrs Moxon.

16 **COUNCILLOR / CLERK REPORTS**

The Parish Council were sorry to hear that Enid Johnson had died and are very grateful for the time she spent on the Parish Council and all the good work she did for the village

The Fireworks Team did another fantastic display this year and were thanked.

The Clerk confirmed that no one extra had come forward for defibrillator training.

James Wright, present as a member of the public, informed Councillors that a defibrillator was being installed at Russley Park by Bishopstone Parish Council. The Clerk had previously received an email from a member of the public enquiring as to Baydon's defibrillator.

The BYPA grounds maintenance has begun but because of the wet weather Mr Pittams will need to return to finish. The Clerk was reminded to ask the BYPA hall committee about the £600 donated from the Parish Council that was not used to buy a table tennis table as to whether this could be put towards the BYPA hall grounds maintenance.

ACTION: Clerk

17 **MATTERS FOR FUTURE CONSIDERATION.**

None.

18 **DATE OF THE NEXT MEETING.**

The date of the next Parish Council Meeting is Monday 16th January 2023 in the BYPA hall.

APPENDIX 1

**Baydon Parish Council
Budget 2023/2024**

Receipts	Budget 2023-2024	Forecasted to 31.03.2023	Budget 2022/2023	Actual 2021-2022
	£	£		
Precept		£ 14,000	£14,000.00	£15,804.00
Bank Interest		£ 0		£ 1.74
Member Bid				
Allotments (Rent & Water)	£ 270.00	£ 270	£ 380.00	£ 256.88
CIL funding		£ -		
Jubilee		£ 165		
VAT reclaim 2020/21	£ 888.20	£ 1,200.93		£ 1,587.62
Total	£ 1,158.20	£ 15,635.97	£14,380.00	£17,650.24

Payments	Budget 2023-2024	Forecasted to 31.03.2023	Budget 2022/2023	Actual 2021-2022
		£		
<u>Salaries</u>				
Salary				
Pension				
HMRC				
<u>General Office & Administration</u>				
Clerk Expenses	£ 312.00	£ 312.00	£ 312.00	312
Councillor Expenses	£ 100.00		£ 100.00	
Postage and Stationery	£ 150.00		£ 165.00	
Subscriptions and Cllr/Clerk Training	£ 620.00	£ 224.40	£ 635.00	337.76
Parish Insurance	£ 650.00	£ 501.31	£ 650.00	607.77
Baydon Scene Newsletter	£ 100.00	£ 70.00	£ 100.00	
Hire of Halls	£ 100.00	£ 150.00	£ 150.00	55
Website hosting	£ 200.00	£ 109.87	£ 150.00	123.85
Audit	£ 100.00	£ 50.00	£ 50.00	50
GDPR registration	£ 60.00	£ 60.00	£ 35.00	35
<u>Open Spaces</u>				
Memorial Church Clock Maintenance	£ 300.00	£ 297.60	£ 250.00	241
Street Lights - Electricity	£ 400.00	£ 398.27	£ 200.00	170.66
Allotment Water	£ 150.00	£ 105.53	£ 100.00	119.12
Grass Cutting	£ 3,600.00	£ 2,475.00	£ 2,500.00	2475
Playground Inspection	£ 300.00	£ 289.10	£ 250.00	180.48
Playground Repairs	£ 500.00	£ 134.00	£ 500.00	1213
Dog/Litter Waste Bins	£ 250.00	£ 196.00	£ 300.00	70 135
Village Repairs Budget	£ 500.00	£ 9.92	£ 500.00	
Donations	£ 385.00		£ 385.00	
Fireworks	£ 450.00	£ 450.00	£ 450.00	
Christmas Event	£ 350.00	£ 350.00	£ 350.00	337.5
Jubilee / Coronation	£ 1,000.00	£ 553.20		
VAT spend		£ 888.20		1200.93
Total	£ 16,957.92	£ 13,885.48	£13,992.40	12696.39

Sinking Funds	Budget	Forecasted to 31.03.2023	Budget	Actual Spent
Playground Capital Replacement Fund	£ 15,000.00		£15,000.00	
Traffic Calming	£ 7,450.00		£ 7,450.00	£ 2,400.00
By Election	£ 1,500.00		£ 1,500.00	
CIL Funds	£ 339.68	£ -	£ 339.68	

Total including Sinking Funds / CIL	£ 41,247.60		£ 38,282.08	£ 15,096.39
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Tax Base and Band D Comparisons with Precept

Year	Band D Household p/month	Precept
2023 2024	3.77	£14,000.00
2022 2023	£ 4.64	£14,000.00
2021 2022	£ 5.22	£15,804.00
2020 2021	£ -	No Precept