



BAYDON PARISH COUNCIL

Clerk to the Council: Mrs Fiona Ryder
baydonparishclerk@gmail.com

Baydon Parish Council Meeting

Minutes for Meeting Monday 24th July 2023 at 8pm in the BYPA Hall, 6 Manor Lane, SN8 2JE.

Present

Cllr. Brian Billington
Cllr. Hugo McKenzie-Smith
Cllr. Steve Sutton
Cllr. Gareth Wyatt-Hawkins

Clerk: Fiona Ryder

Members of Public in attendance: 5

42 Apologies

Apologies for absence were received from Cllr Chidgey. Cllr McKenzie-Smith chaired the meeting in the absence of the Chair.

43 Declarations of Interest

Cllr Wyatt-Hawkins declared an interest in Planning Application PL/2023/04668 and will abstain from voting.

44 Minutes from Previous Parish Council Meeting

The minutes of the Full Council meeting held on Monday 19th June 2023 were accepted as a true record and signed by the Chair of the meeting.

45 Actions from Previous Meeting

23-24/34b Cllr Wyatt-Hawkins attended the LHFIG meeting where Martin Cook agreed to investigate the dropped kerb request. Cllr Wyatt-Hawkins will attend the next meeting on 19th October for an update.

23-24/33a Loose paving stone on entry to Fiveways has been reported via MyWiltshire.

23-24/33 Speed Indicator Device data – carried forward.

Action: Cllrs Billington and Wyatt-Hawkins

46 Public Section

There were five members of public in attendance.

One member of public raised the following issues:

30MPH Speed Roundel near Pear Tree Cottage has been flattened. This will be reported to Highways via MyWiltshire.

Action: Cllrs Billington and Wyatt-Hawkins

Gutter in Ermin Close is full of weeds.

Chicane is weeded over, it gets put on Parish Steward list but is still not done. How does the Parish Steward report back on what work he has carried out? – The Parish Steward will be contacted and asked to carry out these works as a priority.

Action: Cllr Sutton

Signs are filthy and not visible. – Clerk to contact and ask for works to be prioritised.

Action: Clerk

Litter bin request. – Wiltshire Council will only install a bin in a location where it is needed, this is judged on the number of reports submitted to Wiltshire Council. If they receive a number of reports via My Wiltshire regarding litter at a specific place, a one off clearance of the site will be carried out and the site will be monitored for 3 months before deciding if a bin is needed. A bin will only be installed on Wiltshire Council land.

There was one member of public in attendance on behalf of the Fireworks team. The Parish Council confirmed that £450 has been set aside for this year's event. It was noted that Stewards/Marshalls are needed, if anyone is interested please contact the team.

47 **Chairs Report**

Chairs expenses of £74.79 have been paid to cover Coronation Celebration flowers and Chairs printing costs.

Clerk now has access to Barclays online banking. Statements are still being sent to the Chair.

Due to errors in submitting PAYE by a previous Clerk, HMRC now think that the Parish Council have an outstanding amount of PAYE to pay, this amount is accruing interest. MJ Baker accountancy have been instructed to sort this out on our behalf.

Baydon.org email addresses are starting to be used by some councillors and the Chair will set up on her return.

48 **Clerks Report**

The report was circulated prior to the meeting.

Following a complaint of overgrown vegetation on the footpath from Ermin Close to Manor Lane, a letter has been written to the owner/occupier responsible.

SSE were charging £179.05 for quarterly standing charges for the supply at Fiveways used for Christmas lights. A 12 month contract has now been arranged which will cost around £195 per year and the unit rate will also be lower.

An invitation to comment on Cold Ash and Hermitage Parish Councils Neighbourhood Plans has been received. Cllr Wyatt-Hawkins will read through and report back.

Action: Cllr Wyatt-Hawkins

49 **Finance Report**

The finance report was circulated prior to the meeting.

Income since the last meeting:

Coronation Credit	£ 24.00
Barclays Interest	£ 33.87
Wiltshire Council CIL	£ 2533.01
Allotments Water	£ 170.02

Expenditure since the last meeting:

Chairs Expenses	£ 74.79
Payroll Costs	£ 11.25
Coronation Costs	£ 67.75

Payments to be approved:

Pittams Six Months Grass Cutting	£ 2160.00 (£1800.00 plus VAT)
ROSPA Annual Play Inspection	£ 75.00
SSE 16th June to 8th July	£ 38.07
Idverde Play Inspection	£ 35.16
Idverde Bin Emptying	£ 33.60
10 hours overtime for Clerk	

The council approved the finance report and income and expenditure to date. All payments due were approved.

50 **Chairs Allowance**

It was agreed that a Chairs allowance would be added to the budget, Clerk to suggest an amount for approval by the Council.

Action: Clerk

51 **Highway Improvement Request**

A Highway Improvement Request form had been received requesting solid white lines to be painted on the road by the junction in Ermin Close. The request was considered and it was noted that the lines outside the school are deteriorating and need to be redone. It was agreed to request a refresh of existing lines and ask for white lines to be added at the junction of Ermin Close at the same time. Clerk to draft request to Wiltshire Council summarising the issue and asking what other solutions could be considered.

Action: Clerk

52 **Memorial Clock**

There is no further update.

53 **ROSPA Play Inspection**

The annual inspection at £75 was approved, this will take place in September.

54 **Planning Applications**

PL/2023/04773 – Choules Acre, Aldbourne Road

Proposal: Single storey ground floor extension and first floor rear extension.

Comment: No comment

PL/2023/04775 – 22 Downsmead

Proposal: Proposed alterations to the existing garage to create new ground floor rooms and a first floor bedroom with a dormer window to the rear of the property.

Comment: No comment

PL/2023/04668 – Land North of Finches Lane, Finches Lane

Proposal: Construct a menage to provide a year-round training facility for personal use and change the use of the land to mixed agricultural and equestrian.

Comment: No comment

PL/2023/05256 – 1 Ermin Close

Proposal: Proposed ground and first floor extensions, internal alterations and garage conversion.

Comment: No comment

55 **Matters for Future Consideration**

Any items to be put forward for the agenda or any reports should be sent to the Clerk at least 10 days in advance of the next meeting.

56 **Date of the Next Meeting**

The date of the next Parish Council Meeting is Monday 4th September 2023 at 8pm in the BYPA hall.

Meeting Closed at 8.28pm.