



BAYDON PARISH COUNCIL

Clerk to the Council: Mrs Fiona Ryder
baydonparishclerk@gmail.com

To: Members of the Public

You are hereby invited to attend the Parish Council Meeting on Monday 13th May 2024 at 8.00pm in the BYPA Hall, 6 Manor Lane, SN8 2JE, for the purpose of transacting the following business.

AGENDA

- 1 **Election of Chairman for the Council Year 2024-25**
To elect Chair of the Council for the coming year. Newly elected Chair to sign Declaration of Office of Chairman.
- 2 **Election of Vice Chairman**
To elect Vice Chairman for the council year 2024/25
- 3 **Apologies**
To receive apologies from those unable to attend.
- 4 **Declarations of Interest**
To receive any Declarations of Interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct. Councillors are reminded that it is their responsibility to ensure their register of interests on the Wiltshire Council website is kept up to date.
- 5 **Minutes from Previous Parish Council Meeting**
To approve as a true record, the minutes of the Full Council meeting held on Monday 25th March 2024, copies of these minutes have been circulated.
- 6 **Actions from Previous Meetings**
To receive updates on actions from previous meetings.
- 7 **Public Section**
*To receive any questions, comments, or representations from the public.
The meeting will be suspended for a maximum of 15 minutes. No decisions can be made by the Council during public question time. After this period, the meeting will be resumed, and members of the public may only speak when invited to do so.*
- 8 **Chairs Report**
To receive report from Chair.
- 9 **Clerks Report**
To receive report from the Clerk and resolve any matters raised.
- 10 **Standing Orders and Financial Regulations**
Annual review of standing orders and financial regulations.

- 11 **Finance Report**
To received finance report to date and consider any items for payment.
- 12 **End of Financial Year Report**
To receive finance report to date and consider any items for payment.
- To review the end of year balance for 2023/24
Budget vs Expenditure 2023/24
Bank reconciliation to 31st March 2024
- 13 **Certificate of Exemption AGAR 2022/23 Part 2**
The Council to review and approve the certificate of exemption and Chair to sign.
- 14 **Annual Governance Accounting Return (AGAR) 2023/24 Part 2**
A) Annual Governance Statement Section 1
B) Accounting Statement Section 2
The Council to review, approve and the Chair/Clerk to both sign sections 1 and 2.
- 15 **Risk Assesment**
To consider adoption of risk assessment.
- 16 **Asset Register**
Annual review of asset register.
- 17 **Planning Applications**
- Application:** PL/2024/03160
Proposal: Single Storey Rear Extension
Address: Midway, Ermin Street
Comments: 14th May
[Planning Application: PL/2024/03160 \(wiltshire.gov.uk\)](https://www.wiltshire.gov.uk/planning-applications/PL/2024/03160)
- Application:** PL/2024/03356
Proposal: Proposed side and rear extension.
Address: 5 Aldbourne Road
Comments: 14th May
[Planning Application: PL/2024/03356 \(wiltshire.gov.uk\)](https://www.wiltshire.gov.uk/planning-applications/PL/2024/03356)
- Application:** PL/2024/03207
Proposal: Demolition of 8 No. existing agricultural buildings and construction of 3 No. replacement buildings.
Address: Hazelbury Farm, Goor Lane
Comments: 14th May
[Planning Application: PL/2024/03207 \(wiltshire.gov.uk\)](https://www.wiltshire.gov.uk/planning-applications/PL/2024/03207)
- 18 **Idverde Play Area Inspection**
To receive update on monthly play area inspections and missing reports.
- 19 **Bin Emptying**
To receive update following the price increase from Idverde to empty two bins in the village.
- 20 **Wiltshire Police Parish Council Report**
To note report received covering 1st January to 31st March 2024.

21 **Insurance Renewal**

To approve annual insurance renewal.

22 **Matters for Future Consideration**

To note any items to be put forward for the agenda of the next Full Council Meeting.

23 **Date of the Next Meeting**

The date of the next Parish Council Meeting is Monday 17th June 2024 at 8pm in the BYPA hall.

NB: The Annual Parish Meeting is being held of Friday 17th May 8pm BYPA Hall.