



# BAYDON PARISH COUNCIL

Clerk to the Council: Mrs Fiona Ryder  
baydonparishclerk@gmail.com

## Baydon Parish Council Meeting

### Minutes for Meeting held on Monday 13<sup>th</sup> May 2024 at 8.00pm in the BYPA Hall, 6 Manor Lane, SN8 2JE.

#### Present

Cllr. Sarah Chidgey - Chair

Cllr. Steve Sutton

Cllr. Gary Wyatt-Hawkins

Cllr. James Sheppard

Clerk: Fiona Ryder

#### Members of Public in attendance: 1

#### 1 Election of Chairman for the Council Year 2024-25

Cllr Chidgey was nominated by Cllrs Wyatt-Hawkins and seconded by Cllr Sutton. Cllr Chidgey was elected as Chairman of the Parish Council 2024-25 and signed the Declaration of Office.

#### 2 Election of Vice Chairman

Cllr Mackenzie-Smith was nominated by Cllr Chidgey and seconded by Cllr Sutton. Cllr MacKenzie-Smith had confirmed prior to the meeting that he was willing to be elected as Vice Chairman in his absence. The Council agreed that Cllr MacKenzie-Smith could sign the Declaration of Office at a future meeting.

#### 3 Apologies

Apologies were received from Cllr. MacKenzie-Smith and Cllr. Brian Billington

#### 4 Declarations of Interest

There were no declarations of interest.

#### 5 Minutes from Previous Parish Council Meeting

The minutes of the Full Council meeting held on Monday 25<sup>th</sup> March 2024 were accepted as a true record and signed by the Chair.

#### 6 Actions from Previous Meeting

23-24/158 - Clerk to contact BYPA Hall to request that it be used as an emergency contact hub.

23-24/161 – Weekly visual checks of play equipment are being carried out and reported back to the Clerk.

23-24/162 – Clerk has contacted BYPA Hall regarding the portrait of King Charles III and is waiting to hear back.

23-24/164 – Cllr Wyatt-Hawkins has produced a poster for Village Design Statement working group volunteers, this will be displayed on the noticeboards and Facebook. He will also be producing a leaflet for distribution throughout the village.

**Action: Clerk**

7 **Public Section**

One member of public wished to address the Council to ask how often Pittams cut the grass. The grass is cut once a fortnight and is being cut to the correct length. Pittams will make sure that when the grass is cut, it is left in a tidy state.

8 **Chair's Report**

Thanks were expressed to the Clerk for completing the Annual Governance Accounting Return and for arranging the Internal Audit.

Thanks were expressed to Jim and Sue Grove for planting the trough in the hedge outside the school.

The WWI clock was taken away for restoration/work in early Apr.

The latest Police Consultation was held in Baydon Post Office & Stores on Tuesday 9th April between 11:00-12:00. Several people talked to PCSO Melissa Camilleri. The next Police Community Consultation is due to take place on 30th May, 2pm-4pm at the same location.

SID data is being sent to the police every month, we have been asked to find out what type of SID we have as it could be possible for the police to download the data enabling them to pull out graphs, etc., that would help identify when a police presence would be most beneficial.

**Action: Cllr Wyatt-Hawkins**

The Chair had attended the Neighbourhood County Parish Forum on 17<sup>th</sup> April, hosted by James Brain Chief Inspector for Neighbourhood Policing, who spoke of working against gang culture and working to stop the supply of Class A drugs into Marlborough. Discussions were had around how to promote the community consultation. Police are trying to work with Parish Councils to promote the consultations and give us as much notice as possible. Suggestions for the next Parish Forum were invited.

The Chair attended an online LFIG meeting on 2<sup>nd</sup> May, the committee agreed to progress the dropped kerb opposite Pine Cottage in Aldbourne Road as soon as possible. Cllr Sheppard will make contact with the relevant department to check on progress.

A complaint had been received regarding access to the defibrillator. Fancy B has moved the bins creating clearer access. It was also noted that there had been recent issues re-registering the defibrillator with the national network. The Clerk was asked to investigate.

**Action: Clerk**

Traffic through Baydon when the M4 is closed. Wiltshire Council Traffic and Network Management (Colin Rivett) has emailed to confirm that National Highways has advised they are awaiting the inspectors report following their internal review of diversion routes. Once the report has been produced, Wiltshire Council will meet with National Highways to discuss options for M4 closures.

PL/2023/09493

Planning Application for 9 Houses at Russley Park. Wiltshire Council planning has advised that they have now received amended plans and/or additional information for the above proposal.

Comments have to be made by 3 June, the Clerk has been asked to request an extension to enable this to be discussed at the next Parish Council meeting on 17<sup>th</sup> June. The Planning Officer has advised that to understand what amended plans/additional information have been submitted, the documents appearing on the Wiltshire Council website dated 8<sup>th</sup> May should be viewed.. Previously Wiltshire Council had a 4.6 year Land Supply which was below the required five year supply, after campaigning, the government has now changed the requirement to a four year land supply, this has made a difference and ensures that Wiltshire Planning now views speculative planning applications with a more balanced view.

The next Marlborough Area Board meeting is due to take place on 18<sup>th</sup> June at 7pm in Marlborough Town Hall.

A parishioner reported fly tipping at Baydon Hole, he had also reported to Wiltshire Council using the MyWilts App.

9 **Clerks Report**

The report was circulated prior to the meeting.

The Parish Steward did not carry out his regular visit in April due to annual leave, however, he did attend the village to make repairs to the steps at Manor Lane that had recently been damaged due to heavy rain. There will be no Parish Steward visit in May.

The annual CIL report has been completed and returned for the financial year 2023/24 to Wiltshire Council and published on our website as required.

The village gates have all now been repainted.

10 **Standing Orders and Financial Regulations**

The Standing orders were approved.

It was agreed to carry forward the Financial Regulations review due to a recent update.

**Action: Clerk**

11 **Finance Report**

The finance report was circulated prior to the meeting.

**Income since the last meeting:**

Wiltshire Council Precept	£ 8470.00
Allotment Rent	£ 210.00

**Expenditure since the last meeting:**

MJ Baker Payroll March	£ 11.25
SSE	£ 52.30
Chairs Expenses	£ 66.00
Tesco Mobile	£ 8.09

**Payments to be approved:**

WALC Annual Subscription	£ 274.72
Cumbria Clock Company	£3751.20
Idverde Village Gate Painting	£1643.99
Idverde Bin Emptying	£ 67.20

**Direct Debits Due**

MJ Baker Payroll April	£ 11.25
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**Regular payments for pre-approval for 2024-2025:**

MJ Baker Payroll	£ 11.25 per month Direct Debit
Tesco Mobile	£ 8.09 per month Direct Debit
SSE	£ Various Direct Debit

Clerks Wages                      Standard pay only, any overtime or additional payments to be approved separately.

The council approved the finance report and income and expenditure to date. All payments due were approved. All future regular payments as listed above were pre-approved.

12 **End of Financial Year Report**

The end of year financial report was approved.

13 **Certificate of Exemption AGAR 2023/24 Part 2**

The Certificate of Exemption was approved and signed by the Chair.

14 **Annual Governance Accounting Return (AGAR) 2023/24 Part 2**

The Annual Governance Statement Section 1 was approved and signed.  
The Accounting Statement Section 2 was approved and signed.

15 **Risk Assessment**

The Clerk is to make changes to the risk assessment as discussed and bring back to a future meeting. Cllr Wyatt-Hawkins agreed to carry out the Internal Control Checks with the Clerk twice a year.

**Action: Clerk**

16 **Asset Register**

Clerk and Chair to discuss asset register further and bring back to a future meeting.  
Clerk to contact Cumbria Clock Company regarding value for the clock.

**Action: Clerk & Cllr Chidgey**

17 **Planning Applications**

**Application:** PL/2024/03160

**Proposal:** Single Storey Rear Extension

**Address:** Midway, Ermin Street

**Comments:** No objection

**Application:** PL/2024/03356

**Proposal:** Proposed side and rear extension.

**Address:** 5 Aldbourne Road

**Comments:** No objection

**Application:** PL/2024/03207

**Proposal:** Demolition of 8 No. existing agricultural buildings and construction of 3 No. replacement buildings.

**Address:** Hazelbury Farm, Goor Lane

**Comments:** No objection subject to the following being considered and confirmed: height of the proposed elevation, and screening from adjoining property

18 **Idverde Playground Inspections**

Idverde has been paid for regular inspections of the playground, however, no reports have been received to prove that the inspections have been taking place. Idverde has been asked not to send any more invoices and the Clerk and Cllr Chidgey are fighting for either copies of inspection reports or a refund.

19 **Bin Emptying**

Two of the bins in Baydon are not emptied by Wiltshire Council due to being on private land. The cost of the emptying of the two bins, situated by the steps in Manor Lane and by the playground has risen significantly. The Clerk has obtained alternative quotes, however, it would seem that Idverde are still cheaper. Cllr Chidgey is in contact with Idverde regarding the increased charges.

**Action: Cllr Chidgey**

20 **Wiltshire Police Parish Council Report**

The Wiltshire Police parish report for the first quarter has been received and is available from the Clerk.

21 **Insurance Renewal**

The Council approved the renewal of the insurance with Clear Councils at a cost of £536.70.

22 **Matters for Future Consideration**

Any items to be put forward for the agenda or any reports should be sent to the Clerk at least 10 days in advance of the next meeting.

The barrier on the footpath from Ermin Street to Downsmead is causing an obstruction to those with disabilities. It was suggested that the barrier be removed and the situation monitored.

**Action: Cllr Sutton**

23 **Date of the Next Meeting**

The date of the next Parish Council Meeting is **Monday 17<sup>th</sup> June 2024** at 8pm in the BYPA hall.

Meeting Closed at 9.02pm