



BAYDON PARISH COUNCIL

Clerk to the Council: Mrs Fiona Ryder
baydonparishclerk@gmail.com

Baydon Parish Council Meeting

Minutes for Meeting held on Monday 17th June 2024 at 8.00pm in the BYPA Hall, 6 Manor Lane, SN8 2JE.

Present

Cllr. Sarah Chidgey - Chair
Cllr. Steve Sutton
Cllr. Gary Wyatt-Hawkins
Cllr. Brian Billington.

Clerk: Fiona Ryder

Members of Public in attendance: 1

24 **Apologies**

Apologies were received from Cllr. MacKenzie-Smith.

25 **Declarations of Interest**

Cllr Chidgey declared an interest in item 36, PL/2023/09493 as a neighbour and consultee.
Cllr Wyatt Hawkins declared an interest in item 36, PL/2024/05018 as a neighbour.

26 **Minutes from Previous Parish Council Meeting**

The minutes of the Full Council meeting held on Monday 13th May 2024 were accepted as a true record and signed by the Chair.

27 **Actions from Previous Meeting**

23-24/77 – SID data continues to be sent to the police on a regular basis. It was noted that we also have the raw data if that is needed. The make/type of SIDs need to be submitted to the police.

Action: Cllr Wyatt-Hawkins

23-24/128 – An advert for volunteers to help produce a Village Design Statement has been produced and published. As soon as there is some uptake an action plan will be produced.

Action: Cllr Wyatt-Hawkins

24-25/019 – Comparative costs were supplied for bin emptying, it was agreed to stick with Idverde as it is the cheapest.

24-25/022 – Contact to be made with the owner of the hedge which adjoins the footpath from Ermin Street to Downsmead and fronts onto Ermin Street.

Action: Cllr Chidgey

28 **Public Section**

One member of public was in attendance with an interest in planning applications on the agenda.

29 **Chair's Report**

Baydon Open Gardens event was held on 15th June with over 100 tickets sold. The gardens were magnificent.

Idverde has still not provided any evidence of carrying out playground inspections, a refund has been requested and we are awaiting a response.

James Sheppard has been contacted regarding the progress of the dropped kerb opposite Pine Cottage, he is also frustrated at the length of time this is taking and will chase.

The clock face has returned, it was agreed to hold a re-dedication service when the clock is fully repaired. Cumbria Clock Company to be asked for prior notice of their return.

Action: Clerk

The Marlborough Area Board meeting is being held tomorrow (18th June), Cllrs Chidgey and Wyatt-Hawkins are planning to attend.

An update on diverted traffic coming through Baydon from the M4 has been requested.

30 **Clerks Report**

The report was circulated prior to the meeting.

The Parish Steward has been filling potholes, weed clearing from roadside drainage, sign cleaning, strimming around the village gates and cutting back verges at junctions to improve visibility. He returned later in the week to repair potholes in Goor Lane whilst it was closed.

The Clerk has checked Land Registry and now has the title plan and title register for the allotment/playground land which are registered to the Parish Council. Details of The Paddock was also requested, this piece of land is showing as belonging to Wiltshire Council.

The South West Ambulance Trust was contacted regarding issues raised with re-registering the defibrillator. SWAST has confirmed that as it is a SWAST defib it is automatically registered and there is no need for the Parish Council to register it. Cllr Sutton will email SWAST with updates.

Correspondence

Defibrillator – Another email received complaining about the location of the bins.

Street Scene Request – Email received noting that the Parish Steward carries out weed control at the chicane and requesting the same at the build out between Ermin Close and Finches Lane, also around the railings by Forge Cottage. I have added the request to the Parish Steward sheet.

Westfield Farm – Potholes and a blocked gully were reported outside of Westfield Farm, I have added these to the Parish Steward sheet, however, the potholes may be too large for him to deal with. I have advised reporting to Wiltshire Council.

Aldbourn Road – Email received regarding speeding traffic on Aldbourn Road. The Parish Council is aware of speeding issues and are investigating. SID data is sent to the Police monthly.

Churchyard Mowing – An email complaint was received regarding the mowing of the churchyard. I have forwarded the complaint to Pittams. It was noted that the Parish Council fund grass cutting in the Churchyard as a gesture of goodwill.

The Clerk was asked to report the gully near the gateway to the Paddock in Finches Lane to Wiltshire Council and to raise the issue with the Parish Steward.

Action: Clerk

31 **Finance Report**

The finance report was circulated prior to the meeting.

Income since the last meeting:

Wiltshire Council	£ 2955.18
Interest	£ 66.11

Expenditure since the last meeting:

MJ Baker Payroll May	£ 11.25
Tesco Mobile	£ 8.09 x2
Clear Insurance	£ 536.70
Idverde Bin Emptying	£ 67.20
Idverde Gate Painting	£1643.99
Internal Audit	£ 100.00
WALC Annual Subscription	£ 274.72
Cumbria Clock Company	£3751.20
MJ Baker Payroll June	£ 11.25

Payments to be approved: None

Direct Debits Due

MJ Baker Payroll June	£ 11.25
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The council approved the finance report and income and expenditure to date.

32 **Internal Audit Report**

Payroll costs were not budgeted for in 23/24. Outgoing grants are not included in the budget. VAT was not claimed for 2022/23. Clerks pension entitlement to be considered at budget setting. The Clerk has now reclaimed the VAT and will resolve issues for the next budget setting.

Action: Clerk

Signs to be made up and laminated for the allotment, enter at your own risk etc.
Existing signs to be cleaned.

Action: Cllr Sutton

Clerk to find out replacement cost for the WWI memorial clock.

Action: Clerk

Cricket Account to be held in earmarked reserves at £1235.20.

The Fireworks event is not held on Parish Council land and not organised by the Parish Council. Event organiser is responsible for insurance.

Clerk to check Village Green is registered at Land Registry.

Water meter, located in the allotments, to be checked regularly for leaks and earmarked reserves to be held for Maintenance of Assets.

Two signatures are being obtained on the finance report list of payments once approved. An Internal Control Check will be carried out every six months and a power to spend column has been added to the finance spreadsheet.

33 **Reserves**

The budget for Village Repairs needs to be higher. The table tennis club grant was not used in the financial year that it was granted and therefore will be removed from earmarked reserves.

Cllr Chidgey will make enquiries into the Playground Replacement Fund.

Action: Cllr Chidgey

Earmarked reserves for traffic calming to be kept. CIL expenditure – plan for spending will be added as an agenda item for the next meeting, Clerk to email all rules for spending.

Action: Clerk

34 **Tree Report**

The Parish Council agreed to get costs to carry out a tree survey on land that the Parish Council is responsible for. Three quotes to be obtained.

Action: Clerk

35 **Risk Assessment**

The risk assessment was adopted.

36 **Planning Applications**

Application: PL/2023/09493

Proposal: Outline planning application with all matters reserved except access for up to 9 dwellings, open space, landscaping and associated engineering works.

Address: Land off Russley Green

Comments: Object

Application: PL/2024/03993

Proposal: Construction of a lean-to and associated works.

Address: Gore Lane Farm, Goor Lane

Comments: No objection

Application: PL/2024/04683

Proposal: Erection of an agricultural building to cover the existing separator site and adjoining muck store.

Address: Gore Lane Farm, Goor Lane

Comments: No objection

Application: PL/2024/05018

Proposal: T1 mature Field Maple height approx. 6 metres, crown spread approx. 2 metres. The tree is a poor specimen with low amenity value and is very unlikely to improve. For the sake of public safety, the applicant would like to remove the remainder of the tree.

Address: Brookfield, Manor Lane

Comments: Approve with condition that replacement tree is planted.

37 **Safety of Lithium Batteries**

The Parish Council resolved to support the campaign to improve the safety of lithium batteries (used in e-bikes and e-scooters) and their disposal.

38 **Matters for Future Consideration**

Any items to be put forward for the agenda or any reports should be sent to the Clerk at least 10 days in advance of the next meeting.

The sign on The Green is in need of repair.

Action: Cllr Billington

39 **Date of the Next Meeting**

The date of the next Parish Council Meeting is **Monday 22nd July 2024** at 8pm in the BYPA hall.

Meeting Closed at 9.27pm