



BAYDON PARISH COUNCIL

Clerk to the Council: Mrs Fiona Ryder
baydonparishclerk@gmail.com

Baydon Parish Council Meeting

Minutes for Meeting held on Monday 23rd June 2025 at 8.00pm in the BYPA Hall, 6 Manor Lane, SN8 2JE.

Present

Cllr. Sarah Chidgey - Chair
Cllr. Gary Wyatt-Hawkins
Cllr. Hugo Mackenzie-Smith
Cllr. Molly Howlett-Huggins
Cllr. Alastair Oates

Clerk: Fiona Ryder

Members of Public in attendance: 3

18 Apologies

Apologies for absence were received from Cllr Nichols.

19 Declarations of Interest

There were no declarations of interest.

20 Minutes from Previous Parish Council Meeting

The minutes of the Full Council meeting held on Monday 19th May 2025 were accepted as a true record and signed by the Chair.

21 Actions from Previous Meeting

23-24/77 – Cllr Wyatt-Hawkins has downloaded the SID data and it has been passed on to Wiltshire Police.
23-24/124 – There has been no response from the SatNav companies regarding M4 traffic diversions.
24-25/139 – Bank mandate changes are now complete, new signatory is awaiting delivery of a bank card etc.
Cllr Oates will now be added as a signatory.

Action: Clerk

25-26/009 – The LHFIG meeting was attended.
25-26/011 – Standing Orders and Policy List updated.
25-26/014 – Insurance renewal has been accepted and paid.

22 Public Section

One member of public reported that a road sign on Ermin Close is leaning and also complained about heavy vehicles coming through the village. The road sign will be reported to Highways.
The member of the public will email the Parish Clerk regarding the amount of heavy traffic which will be forwarded to Highways. Cllr Chidgey made it clear that a weight restriction had been investigated previously, but due to any agreement to implement involving three different Councils it is unlikely that action will be taken.

A member of the Fireworks Committee was in attendance to inform that this year's event will take place on 8th November. The Committee will be requesting funding from the Parish Council, this has been budgeted for.

23 **Councillor Responsibilities**

The list of Councillor Responsibilities was updated see Appendix A.

24 **Chair's Report**

The defibrillator has now been taken over by the Parish Council, a new battery has been purchased and installed and the unit has been registered on the South Western Ambulance Trust Network. The defibrillator will be checked monthly and the check reported online. If anyone notices that the Rescue Ready light is orange instead of green, please let Cllr Chidgey or Cllr Nichols know as soon as possible.

At the Area Board meeting on 3rd June, the Chair learned of The Jubilee Centre in Marlborough, the centre operates a drop-in service throughout the week for over 60s who live in the Marlborough area. The centre offers socialising, armchair exercise, tea and coffee, entertainment and a three-course meal. A poster has been requested so that this service can be advertised in Baydon.

The next PCSO Community Consultation is planned for 21st July at the post office from 11am.

25 **Clerks Report**

The Parish Steward has filled potholes on Aldbourne Road, Manor Lane and Finches Lane, cleared drainage in Finches Lane and Aldbourne Road, carried out visibility cutting at Finches Lane Junction, cut back the grass verge around the village gates on Aldbourne Road and cut back vegetation around the Village Hall sign.

The Internal Audit was carried out on 5th June, The Annual Governance and Accountability Return is now ready for approval.

The Parish Council approved payment of 10 additional hours to be included in the Clerks wages in July due to accumulating overtime.

Correspondence:

Grass Cutting: Email received regarding the verge between Forge Cottage and Plough House, only one third had been strimmed on the contractor's last visit.

This is a contentious area as some residents want the verge to be cut and others do not.

26 **Annual Governance Statement**

The Parish Council approved the Annual Governance Statement.

Action: Clerk

27 **Finance Report**

The finance report was circulated prior to the meeting.

Income since the last meeting:

Allotment Rent	£ 15.00
Interest	£ 59.60
War Memorials Trust	£5210.00

Expenditure since the last meeting:

Castle Water	£ 15.58
Clear Councils Insurance	£ 689.89
*First Rescue (Defib Warehouse)	£ 356.80
Tesco Mobile	£ 8.60
MJ Baker Payroll	£ 22.50

Payments to be approved:

First Rescue (Defib Warehouse) £356.80*

The Parish Council approved the report, income and expenditure to date and payments due.

28 Annual Governance and Accountability Return 2024/25

The Parish Council approved the Accounting Statement. The Annual Governance and Accountability Return 2024/25 was signed by the Chair.

29 Planning Applications

Application No: PL/2025/04340

Proposal: Erection of a calf building.

Address: Gore Lane Farm, Goor Lane.

Comments: Support.

Application No: PL/2025/04879

Proposal: 2 x Leylandii trees and 1 x Holly tree – fell.

Address: St Nicholas Church, Baydon

Comments: Support

30 Traffic Survey Results

Traffic surveys were carried out on Aldbourne Road and Baydon Road. The results of the surveys were 30.48mph and 30.05mph, showing that on average drivers are not speeding through the village. The result has to be 35mph+ to allow a Community Speed Watch Group to be set up. To remind drivers that there is a 30mph limit on entering Baydon from Aldbourne, the Parish Council agreed to submit a Highway Improvement Request Form to the Local Highways and Footway Improvement Group for the installation of a Speed Indicator Device (SID) on Aldbourne Road. As it is unlikely that LHFIG will provide funding, the Council agreed to use CIL funds to purchase the SID and the necessary infrastructure, should it be required.

Action: Clerk

31 Code of Conduct

The Council approved adoption of the code of conduct distributed prior to the meeting. Councillors agreed to attend training where possible. The Complaints Policy and Code of Conduct will be published on the website.

Action: Clerk

32 Employers Discretion Policy

The Council approved the adoption of the Employers Discretion Policy distributed prior to the meeting.

33 Replacement Tree on The Green

The Council approved the purchase of one Amelanchier Robin Hill Tree 12L pot at a cost of £92.50 plus delivery.

Action: Clerk

34 WWI Memorial Clock Rededication

Revd Canon Deb Larkey has arranged for the Bishop of Ramsbury to undertake the rededication service on Wednesday 12th November at 9am.

35 Village Design Statement

A meeting of the working group will be arranged, following this the surveys will be sent to all Councillors for final comments. Receipts for printing costs will be submitted to the Clerk. The Clerk will be given full access to VDS group documents on Google. Contact will be made to make sure that the online form can be shared on the website.

36 **Matters for Future Consideration**

Any items to be put forward for the agenda or any reports should be sent to the Clerk at least 10 days in advance of the next meeting.

37 **Date of the Next Meeting**

The date of the next Parish Council Meeting is **Monday 21st July 2025** at 8pm in the BYPA hall.

Meeting Closed at 9.15pm