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PKF Littlejohn LLP
SBA Team
1, Westferry Circus
Canary Wharf
LONDON
E14 4HD

Dear Sir/Madam

BAYDON PARISH COUNCIL – INTERNAL AUDIT 2019/2020 – PETTY CASH

I am writing to confirm that Baydon Parish Council do not have a Petty Cash Account and that all transactions, fully supported by receipts, are passed through the Parish Council's bank account.

Yours faithfully

David R Weller
Internal Auditor
Baydon Parish Council