



## BAYDON PARISH COUNCIL

Clerk to the Council: Mrs K  
Lloyd  
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### BAYDON PARISH COUNCIL MEETING MINUTES FOR MONDAY 19 OCTOBER 2020. THIS WAS A REMOTE MEETING

**Present:** Cllr. Sarah Chidgey (Chair).  
Cllr. Hugo Mackenzie-Smith (Vice Chair).  
Cllr. Steve Sutton.  
Cllr. Brian Billington.  
Cllr. Rob Butcher  
**Clerk:** Mrs K Lloyd.  
**Public in attendance:** 2.

The Clerk announced the meeting is being recording for minute purposes and the recording will be deleted after the Minutes are approved.

**GDPR- GENERAL DATA PROTECTION ACT –PLEASE INFORM THE PARISH CLERK IF YOU DO NOT GIVE CONSENT TO PRINT YOUR NAME IN THE MINUTES AND AGENDAS.**

**1 APOLOGIES.**

No apologies received.

**2 DECLARATIONS OF INTEREST.**

No Declarations of Interest received.

**3 MINUTES FROM PREVIOUS PARISH COUNCIL MEETING.**

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on Monday 7 SEPTEMBER 2020.

**4 PUBLIC QUESTIONS.**

None

**5 PLANNING APPLICATIONS.**

Two planning applications were considered, and one appeal was noted.

**20/07545/FUL- Finchley, Finches Lane,** - Proposed conversion of stables to create a single storey dwelling. <https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,914344>

After a full discussion, the members of the Parish Council resolved to one member supporting and four members not supporting. The members that did not support this planning application was for the following aesthetic and operational reasons:

The restrictive massing and form of the existing retained Stables structure results in a building that does not fit with the scale and character of other buildings within the village.

The measured height to the underside of the eaves (that of a standard domestic door), in conjunction with the low pitched roof form, will result in internal ceiling heights that are very restrictive for future occupants. Furthermore, the members have concerns that the resultant ceiling height might not meet

the National Space Standards as defined by the Government.

The re-use of the existing Stables structural and external materials befitting such a previous use, results in a form of building that appears of poor design for its intended domestic residential use. This is evident in the aforementioned ceiling height restriction and also the extruded linear form with rooms off corridors created as a result of the narrow cross-sectional form.

**20/08389/FUL - 14 Ermin Close** for Single and two storey rear extensions.  
<https://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA.915172>

All members resolved to support this planning application

**Appeal Ref: APP/Y3940/W/20/3249816 Red Lion Public House.**

The appeal is made under section 78 of the Town and Country Planning Act 1990 against a refusal to grant planning permission. The appeal is made by Ms Julie Wyatt against the decision of Wiltshire Council. The application Ref 19/11956/FUL, dated 4 December 2019, was refused by notice dated 11 February 2020. The development proposed is a new 2-bedroom dwelling with parking located in the rear car park of the Red Lion.

**Decision.** The appeal is dismissed.

The appeal was noted by the members of the Parish Council.

**6 FINANCE REPORT.**

Members **RESOLVED UNANIMOUSLY** to confirm the October payments as shown in [Appendix 1](#). The CASHFLOW for September was noted.

The budget vs expenditure to date was reviewed with no further comments raised.  
*(All finance items were emailed to the members before the meeting for review)*

**7 POLICE REPORT / PCSO**

Cllr. Chidgey said that the Parish Council had never met PCSO Melissa Camilleri and Cllr. Chidgey had been informed by a resident who was trying to contact PCSO Camilleri but had never received a response. Cllr. Chidgey asked the members if we should invite PCSO Camilleri to the next Parish Council meeting. All members agreed. The Clerk will contact PCSO Camilleri. **ACTION: Clerk**

The Clerk had received an email on 15/09 from the Watch Coordinator Citizens in Policing Wiltshire Police HQ regarding a Neighbourhood Watch Scheme. The Clerk had emailed to the members before this meeting, it read as shown below.

*In support of strengthening the link between Neighbourhood Watch and Parish Councils, Wiltshire Neighbourhood Watch would be happy to support any Parish Council in establishing a Neighbourhood Watch Scheme (NWS) or, if schemes exist, support to local scheme co-ordinators. One idea Wiltshire NHW encourages Parish Councils to consider involves the inclusion of Community Safety on their full Council monthly agenda. Councils may already have a designated Councillor responsible for community safety, in which case this offers an ideal opportunity to establish, nurture and maintain links and relationships with local Neighbourhood Policing Teams as well as local NHW schemes. Ultimately, crime prevention and detection can only be enhanced if Parish Councils, Neighbourhood Policing Teams and Neighbourhood Watch Schemes work together to support community safety initiatives.*

More information can be found on the website [www.wiltshirenhw.org](http://www.wiltshirenhw.org)

Cllr. Butcher said, if there is interest in the village for this scheme, he would offer to be a designated Councillor for the Parish Council. The Clerk will contact the Watch Coordinator to ask what the Parish Council can do to help spread the word out to the village. **ACTION: Clerk**

## **8 VEHICLE ACTIVATED SPEED SIGN – (SMILEY ACTIVATED MESSAGE. SAM) UPDATE.**

The Clerk emailed the members of the Parish Council before the meeting reporting that permission had now been granted from Wiltshire Council that the identified authority pole could be used for the SAM. The pole is situated on the western side of the village (past shop, towards Swindon).

The Clerk was still waiting for a quote from Wiltshire Council regarding the pole identified for another SAM on the eastern side of village.

Cllr. Chidgey asked if everyone was still in agreement to go ahead to approve the payment for the SAM at £2,050.00. (The Clerk had emailed the SAM specification and details to all the members before the meeting) One member opposed, and four supported. The Clerk said she is asking further questions to Wiltshire Council on how the SAM will be connected. Does the responsibility fall on the Parish Council or Wiltshire Council to install the SAM? The Clerk will speak to all parties before ordering the SAM and will let the Parish Council know if an electrician is sought. Cllr. Chidgey recommended an electrician and would forward the contact details to the Clerk if needed.

**ACTION: Clerk**

*(Cllr. Chidgey left the meeting due to lost internet connectivity and called the Clerk to say she would keep trying to re-connect)*

## **9 PARISH STEWARD /ADVERT.**

The Clerk reported that she had spoken to the Parish Steward (PS) team regarding sweeping of the roads. Two residents had asked if something could be done to clean the roads and pavements, before the last Parish Council meeting. The Clerk said that the PS team would investigate it and let the Clerk know. On following this up with them, Mr Martin Cook, the Area Highway Engineer at Wiltshire Council then emailed the Clerk to confirm that this is something the PS can do.

The Parish Steward can request other resources to complete difficult jobs. Mr Cook said It should not be beyond the scope to return to Baydon one Friday with assistance from the mechanical road sweeper. The steward can cut out by hand all the 'stubborn' weeds and the sweeper can just trundle along clearing up. Mr Cook said he will ask the supervisor to make the necessary arrangements.

Cllr. Billington and Sutton said the worse areas are eastern area of the build out and Manor Lane. The Clerk will let Mr Cook know. The Clerk asked the members to look out for the clean-up and let her know if it has not happened.

**ACTION: Clerk.**

## **10 THE WHITE PLANNING PAPER RESPONSE.**

The Clerk invited Cllr. Butcher to take the lead on this item due to his planning background knowledge.

Cllr. Butcher reported the consultation deadline is October 29<sup>th</sup> 2020. On reviewing the paper he did not think there is anything that BPC could add to the questionnaire consultation to make a difference. There are limited areas for development in Baydon and we are in ANOB which is clear that is still very much protected

Perhaps in the future BPC may have to consider where development could go if we were pushed.

Cllr. Sutton noted the parish boundary, Cllr. Butcher said if this were under consultation to increase the boundary, then further consideration would be needed.

Regarding the Neighbourhood Plan (NP) and Village Design Statement (VDS) both documents would be considered by a planning officer when determining an application. The NP is used to identify planned areas for development and the VDS is based on the appearance values that we would like to maintain, which is something we should be pushing for.

*(Cllr. Chidgey re-joined the meeting)*

The white paper indicates how plans are going to be dealt with and designating areas where development is going to happen, pushing for more brownfield development. They are trying to simplify the planning process and cut down the time it takes to process by making it easier for everyone to understand the process.

Cllr. Chidgey said she had spoken to Cllr. James Sheppard the Vice Chairman of Wiltshire Council who confirmed that Wiltshire Council will be making their own response which will be in the public domain. Cllr. Chidgey asked if we should wait to read the content of Wiltshire Council's response before discussing further.

Cllr. Butcher agreed and said he would re-read the consultation questionnaire, to see if there were issues that should be raised. He would consult with the members of the Parish Council first, before submitting any response he felt should be submitted

The consultation document can be viewed on Gov.uk using the link below.

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/907647/MHCLG-Planning-Consultation.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/907647/MHCLG-Planning-Consultation.pdf)

**ACTION: Cllr. Butcher.**

#### **11 CHRISTMAS LIGHTS.**

Cllr. Billington had gone to the BYPA hall and measured out one section of the Christmas lights which came in at just over 60ft (20m). For a total of three sections (60m) required this would cost £149 plus a starter cable (the transformer) at £9.99. Cllr. Chidgey asked if the members approved this payment, all resolved to buy the lights.

The members thanked Cllr. Billington for doing the measuring and providing the quote.

**ACTION: Cllr. Billington/Clerk**

#### **12 BENCH FOR CORALIE WARNER.**

Cllr. Chidgey reported that the bench is now installed and that it looks very much in keeping with the village green. A big Thank you to Mr Alan Moxon for installing the bench.

Cllr. Chidgey will obtain the payment details from Mrs Moxon who had organised the collection of the funds. The payment details will be passed to the Clerk. £250 was agreed to be contributed and all members resolved to pay this from the budget item 'Donations/Contributions'

**ACTION: Cllr. Chidgey / Clerk.**

#### **13 ALL SOULS - SUNDAY 1<sup>ST</sup> NOVEMBER 2020.**

An email was sent to the Parish Council from the Mrs Margaret Hill, Secretary to St Nicholas Church to ask for the Parish Councils opinion on two plans for the proposal of an 'All Souls Remembrance Service'. The members of the Parish Council agreed that as long as Government Covid-19 measures are adhered to, then either plans are acceptable and can be left up to the Church. Cllr. Billington said he is happy to erect the event shelter if required. Cllr. Chidgey said she would let them know.

**Action: Cllr. Chidgey**

#### **14 CLLR RESPONSIBILITY UPDATE.**

Cllr. Chidgey suggested a review of the Councillor Responsibility now the Parish Council has a new member. The Clerk said as there is another potential new member to join Parish Council it may be best to add the Cllr. Responsibility update to the next meeting. Cllr. Butcher said he was happy to add 'Planning' to the sheet, for his responsibility and is happy to share the grit bins audit and to be a school representative.

#### **15 COUNCILLOR / CLERK REPORTS.**

Cllr. Butcher reported a vehicle parking on yellow lines adjacent to the School. The vehicle had parked there before and Cllr. Butcher had now raised this matter of vehicles parking on yellow lines to the

School Head. Parents have been asked not to park on the yellow lines around the village. Cllr. Chidgey thanked Cllr. Butcher and said it is an ongoing problem around the village, with the School, Ermin Street and Fiveways being the worst.

Cllr. Sutton proposed to the members a bunch of flowers to be presented to Mrs Moxon from the Village to Thank Mrs Moxon for all that she has done during the lockdown and for what she continues to do for the village. All members agreed Mrs Moxon truly deserves a thank you and the members agreed to a donation of flowers. **ACTION: Clerk/Cllr. Chidgey**

The Clerk reported a card was received for the village from Mrs Sarah Rose Troughton HM Lord Lieutenant of Wiltshire as read below:

*During the past few months of the Covid-19 pandemic the imaginative ideas, collaboration and generosity shown by many groups and individuals, voluntary and otherwise across Wiltshire and Swindon has been inspirational and uplifting.*

*As her majesty The Queens representative, I would like to thank you, your friends, and colleagues for the wonderful and important contribution you have made to the community at large.*

*May I ask you to kindly share this message with those you have worked with and after this extraordinary and challenging period let us hope for brighter times ahead.*

The Clerk will share to the website administrator, the Facebook Baydon Noticeboard page, and the Baydon Scene.

**ACTION: Clerk**

Cllr. Chidgey had been asked by a resident if the Christmas Carols are going ahead this year. All members agreed no mulled wine or mince pies would be allowed, but people could bring their own. The members also agreed that residents can attend at their own risk, making sure they always keep 2 meters apart from each other and adhere to the government Covid-19 guidelines. The Clerk said she will find out if singing is allowed outside. Cllr, Chidgey said she would ask if the singing postman is available.

**ACTION: Clerk/Cllr. Chidgey**

#### **16 CO-OPTION OF COUNCILLORS.**

Mr Peter Wayne emailed the Clerk before the meeting asking to be considered to join as a member of the Parish Council. All members welcomed Mr Wayne and Mr Wayne signed the Declaration of Acceptance of Office and was co-opted onto the Parish Council.

The member of the public was Thanked for attending the meeting.

#### **17 DATE OF NEXT MEETING.**

The date of the next REMOTE meeting is on Monday 30<sup>th</sup> November 2020 at 8pm. The Budget setting will be an agenda item.

Meeting closed at 9.02pm.

## APPENDIX 1

## PAYMENTS AND RECEIPTS FOR OCTOBER

Expenditure brought forward £5,570.79

**Payments**

Cheque No	Payee	Description	Amount
BACS	DR & RA Pittams	Grass Mowing (2nd payment)	1485
BACS	Idverde	Litter bin collection	£12.60
SO	Kim Lloyd	Clerk Salary	351.79
BACS	HMRC	Clerk Income Tax	88
SO	Kim Lloyd	Clerk Salary	351.79
BACS	HMRC	Clerk Income Tax	88
BACS	Castle Water	Allotment Water	81.06
BACS	Mrs D Moxon	Coralie's Bench Donation	250
BACS	Wendy Lewis	Donation of Flowers	50
BACS	North Wessex Downs Landscape Trust	Annual Membership	75
			£2,833.24

**Receipts**

BACS	Interest in Cricket Fund account	£	0.24
Total Receipts			£ 0.24

**Financial Position as at 02.09.2020**

Balance carried forward 31/03/20	£	48,860.10
Receipts for year to date	£	2,096.86
Less payments for year to date		£8,404.03
Total	£	42,552.93

**Projected Year End 2020/2021**

Opening balance	£	50,657.09
Add forecasted receipts for year	£	300.00
Less forecasted payments	-£	12,931.00
Forecasted year end reserves	£	38,026.09

Kim Lloyd  
Clerk/Responsible Financial Officer  
13.10.2020