



BAYDON PARISH COUNCIL

Clerk to the Council: Mrs K
Lloyd
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BAYDON PARISH COUNCIL MEETING MINUTES FOR MONDAY 7 SEPTEMBER 2020. THIS WAS A REMOTE MEETING

Present: Cllr. Sarah Chidgey (Chair).
Cllr. Hugo Mackenzie-Smith (Vice Chair).
Cllr. Steve Sutton.
Cllr. Brian Billington.
Clerk: Mrs K Lloyd.
Public in attendance: 2.

The Clerk announced the meeting is being recording for minute purposes and the recording will be deleted after the Minutes are approved.

GDPR- GENERAL DATA PROTECTION ACT –PLEASE INFORM THE PARISH CLERK IF YOU DO NOT GIVE CONSENT TO PRINT YOUR NAME IN THE MINUTES AND AGENDAS.

1 APOLOGIES

No apologies received.

2 DECLARATIONS OF INTEREST

Cllr. Billington declared an interest in the planning application 20/06594/FUL.

3 MINUTES FROM PREVIOUS PARISH COUNCIL MEETING

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on Monday 13 JULY 2020.

4 PUBLIC QUESTIONS

Cllr. Chidgey said a thank you to Margaret Hill, Secretary to PCC for attending the meeting to talk about the agenda Item 18 'All Souls.

*Mrs Hill said that due to Covid-19, historically a remembrance service is held at Holy Cross Ramsay. This year the event cannot be held due to the government guidelines in place. Individual parishes are looking into holding their own remembrance service to reduce gathering numbers. Mrs Hill asked if the Green, could be used and the Parish Council event shelter could be loaned to PCC for the event. Cllr. Chidgey said it is a lovely idea and in the past had attended the Ramsay service. Cllr. Chidgey said the Clerk could publicise the event and perhaps the remembrance names could be read out** All members agreed to loan the event shelter, Cllr. Billington said he would help put the event shelter up if required. The PCC will keep the Parish Council informed of the details. Mrs Debbie Moxon would be happy to keep a list of the names of people who wished to remember those they had lost and the names of those to be remembered.*

5 PLANNING APPLICATIONS

One planning application to consider.

(Cllr. Billington left the meeting)

20/06594/FUL - 1 The Green. To replace the existing garage that is falling into disrepair with a larger garage with home office.

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Cllr. Chidgey said a letter was received from Margaret Hill Secretary of PCC. Mrs Hill said following a recent Local Church Council (LCC) meeting, it was asked to make the applicant aware that the footpath is a right of way path and must remain open, and the fence along the path on the boundary must remain. LCC ask for no building materials to block the footpath.

Cllr. Chidgey said she had spoken to the applicant and it was noted that any obstruction that does take place will only be temporary and he will make every effort to reduce obstruction. It was also noted that there is another entrance to and from the Church from Finches Lane. The Clerk was asked to email Mrs Hill.

All members resolved to 'Support' this planning application.

(Cllr. Billington returned to the meeting)

6 FINANCE REPORT

Members **RESOLVED UNANIMOUSLY** to confirm the September payments as shown in [Appendix 1](#). The CASHFLOW for September was noted.

7 CORRESPONDENCE

26/08 Recurring Pothole on M4/A34 Bridge, Ermin Street, this has been reported to Wiltshire Council.

26/08 Science Park application turned down and refused.

15/08 Notification of play area inspection in September is booked.

14/08 Democratic and Member, briefing note, Planning update – The White Paper consultation.

Cllr. Chidgey said all members should read the email that the Clerk sent. The Clerk said from what she heard already it is becoming more apparent that a neighbourhood /village design plan could now be more important than ever.

23/07 Email from a Baydon resident of a report of a dog attacked by two loose dogs around the 'alpaca' walk. It was said that Sarah Chidgey was professional and efficient, and the person reporting the incident very much appreciated the Parish Council's support around the matter.

31/08 Email from a Baydon resident who went for a walk along the top of 'Black Gate' field, via the pinch-point access to the footpath. The resident tripped over and badly gashed her hand on barbed wire around the bars of the gate next to the pinch point and asked the Parish Council if the barbwire should be there? Cllr. Chidgey said she and members were sorry to hear the resident had hurt her hand, but the barbed wire does not restrict access to the footpath and that the farmer is entitled to put barbed wired on his gate. The Clerk was asked to email the resident. **ACTION Clerk.**

8 POLICE REPORT

24/07 - Unknown person has keyed a resident's car making a long scratch from the back to the front on the driver's side with an unknown item whilst the car was parked in his parking space outside his address.

9 VEHICLE ACTIVATED SPEED SIGN – (SMILEY ACTIVATED MESSAGE. SAM) UPDATE.

Paul Metcalfe Design Engineer, Transportation met with Cllr. Sutton on 19/08. Further to this meeting a location has now been confirmed for the SAM at the eastern side of the village. Mr Metcalfe recommended a column pole that was unfortunately too small to hold a SAM and said he would need to quote for a larger column pole. Mr Metcalfe estimated this cost to the Parish Council could be around £1,000.

Looking at a proposed site for the SAM at the western end of the village, the pole recommended is the one that currently has the 30mph flashing sign connected. As this pole already has the electrical connection and is large enough, the SAM could be connected to this pole. The Clerk was asked for a final confirmation regarding using this pole from Mr Metcalfe before proceeding with the order.

Cllr. Billington recommended the Clerk still pursues a quote from Mr Metcalfe for the eastern side as this is something the Parish Council could consider at a later stage. All the members agreed that a SAM would be beneficial at the eastern end of the village. The members of the Parish Council thanked Cllr. Sutton for meeting with Mr Metcalfe.

ACTION Clerk.

10 PROPOSED TRAFFIC REGULATION ORDERS FOR CONSULTATION

Cllr. Chidgey reported the Parish Council received an email from Highways at Wiltshire Council given notification of two orders.

One being the length of road in the Parish of Aldbourne, subject to 30mph Speed Limit:

C189 Oxford Road/Aldbourn Road. From its junction with Lottage Road to a point 160 metres north east of its junction with Windmill Close

And the other the length of road in the Parish of Baydon, subject to 30mph Speed Limit.

These orders are to confirm the moving of Aldbourne's 30mph further up the road towards Baydon and Baydon's 30mph sign being moved towards Aldbourne and this is the public notice for that consultation.

Also, to note, on the 15/08 the Clerk received an email from a Baydon resident asking what can be done to monitor speeding on Aldbourne Rd? The Clerk informed the resident to report it to Wiltshire Council and had also since emailed the above consultation for their information.

11 BRIDLEWAY DETERIORATION

The Parish Council received an email from a resident regarding the bridleway which starts at the corner of Aldbourne Road by the main entrance to Baydon House Farm.

.....This is generally in good condition except for a stretch which starts about 200 yards from the beginning. This piece of the track has been carved up by the farmer's heavy-laden tractor, trailers, and machinery. The ruts are over a foot deep and extend for about 150 feet. These fill up with water after rain and it becomes a quagmire and almost impossible to negotiate due to the glutinous mud. There is not room at the side to get through due to the mud and the only alternative is to climb the bank and cling to a barbed wire fence to force your way through. In the winter it is virtually impassable. The resident finds this unacceptable and asks for the ruts to be filled in with stones and gravel and levelled off and some channels need to be dug to drain off water to the side. Whether this is the farmers responsibility, or Wiltshire Council's I am sure the Councillors can resolve but I would stress that something needs to be done quickly before the winter rains come.

The resident also said he is happy to meet someone at the site and discuss it with them.

The members of the Parish Council agreed that there is a perfectly good walk around in place - a diversion which cuts through to the north and bypasses this low point in the bridleway. It must be remembered that agricultural vehicles have been using this bridleway for an exceptionally long time and if this section of the bridleway is to be avoided the diversion can be used. It was also agreed that if the ruts were filled in, they would only deteriorate very quickly due to rain runoff.

Cllr. Sutton offered to show the resident the diversion if he did not know where it was. The Clerk was asked to email the resident to inform him of the Parish Council's discussion and Councillors' advice to use the diversion, when and if necessary.

ACTION - CLERK

12 GRIT BINS 2020 AUDIT

Cllr. Chidgey said Thank you to Cllr. Sutton who had looked at the grit bins and reported back to the Clerk. The Clerk has since forwarded the findings found below to Wiltshire Council:

- Manor Lane grit bins at both ends are full, with no damage.
- Downsmead at 100yds in is 1/2 full, with no damage.
- Ermin St. east of Ermin Close is full, with no damage

13 VILLAGE ENTRANCE GATES

Cllr. Chidgey gave a big thank you to Cllr. Sutton for painting the entrance gates and then storing them for so long. To then be informed from Highways that they needed to be fixed together before they would install the gates. Cllr. Sutton then fixed the gates together and Highways have now finally installed the gates. Thank you, Cllr. Sutton.

14 VOLUNTARY VILLAGE WORKING PARTY REQUEST AND QUOTE TO CONSIDER.

During the last meeting, consideration was given to employing someone to remove all the weeds, roadside silt and moss from the pavement edges and gutters in the village on a seasonal basis. This was requested by two Baydon residents.

Sadly, a working village party has not materialised, so the Clerk obtained two quotes from the contractors who already visit the village, thinking this is cheaper than outsourcing. The two quotes were presented to the Parish Council, which were costly.

Pittams the contractors who mow the grass in the village, also suggested it maybe more cost effective to get a specialist road sweeper in.

Idverde the contractors who empty the waste bins and inspect the playground suggested a monthly weed spray of the kerb lines through the growing season (April to September) and perhaps on a as and when basis, a request for a sweeper visit.

After a full discussion, the members of the Parish Council all agreed that this really should be the responsibility of all residents to keep their pavement clean and tidy outside of their own house – where their house directly fronts on to a pavement.

If residents want to employ a contractor to carry out this work, then an increase in their council tax would be found as the budget would need to be raised and a higher precept requested. Cllr. Sutton suggested asking the residents this question when we next have a Parish Assembly.

Cllr. Billington said the concern would be every time we get heavy rain the gutters would get blocked again. We a fighting a losing battle!

Cllr. Mackenzie-Smith proposed advertising for someone local to the village to do this work on a regular basis and be paid by the Parish Council, to reduce the costs.

Cllr. Chidgey asked the Clerk, who was responsible for the Parish Steward? And to find out if this work can be prioritised for the village and then done on a regular basis. The Clerk will contact the 'Northern Highways, Local Highways and Streetscene at Wiltshire Council' who are responsible for the Parish Steward to discuss further. If this cannot be done, then an advert would be advertised for someone local to do the work. The Clerk will report back at the next meeting.

ACTION – Clerk.

15 VJ CELEBRATIONS – SATURDAY 15 AUGUST

Cllr. Chidgey reported that she and Cllr. Billington made a quick visit to the Paddock and found around 20 people celebrating who were members of Baydon Social Club and their immediate members of their family. The Council had lent its Event Shelter to the Baydon Social Club, in case of bad weather, which was returned safely.

16 BENCH FOR CORALIE WARNER

Following the last meeting. Cllr. Chidgey reported that the family would like the bench to go on the Green. There is already a bench at the front. The suggestion is that the bench is put diagonally, in the top left-hand corner, as you look at the Green with your back to the Red Lion. Mr Jim Cunningham and Mr Alan Moxon are happy to put down the concrete slab so that it can be bolted securely to the ground. Pittams the grass mowing contractors, said; about a six-inch gap is required to mow behind the bench, but not to be constrained by this as it would be possible to trim the grass behind it.

Cllr Chidgey said over £1300 has been raised and as agreed, the Parish Council is contributing £250 towards the cost of the bench.-The remaining funds raised are going to Cancer Research.

Cllr. Chidgey asked the members if they were happy for the bench to be positioned as above.

It was agreed that Coralie's bench would be placed diagonally across the top left-hand corner of the Green.

One member of the public attending the meeting did suggest the bench is situated at 90 degrees from the other bench down the green and perhaps rotate the bench already in situ 180 degrees so, you are looking into the green rather than the road.

Cllr. Chidgey said the bench already there is a memorial bench, therefore permission would need to be asked if it could be moved from the family. Cllr. Sutton said he would speak to the family but if not Cllr. Chidgey could. The member of the public attending the meeting, said he would do a sketch to show how the benches could look if moved.

ACTION: Cllr. Chidgey/Sutton

17 All SOULS - SUNDAY 1st NOVEMBER 2020.

This item was dealt with under the public questions item 4.

18 NORTH WESSEX DOWNS LANDSCAPE TRUST (NWDLT) 2020 DONATION.

25/08 Email received from NWDLT asking if the Parish would like to donate £75.00 for 2020. All members resolved to donate £75.00 as they did in 2019.

ACTION: Clerk.

19 COUNCILLOR / CLERK REPORTS.

Car Parking issues around the Green.

Cllr. Billington previously emailed the members of the Parish Council informing them that he had received a visit from a local farmer to say he could not drive his combine harvester along the road going from the Green. towards Baydon Hole This was due to cars parked on the side of the road reducing the width of the road. Cllrs. Billington and Mackenzie-Smith also raised concerns around emergency vehicles not being able to get through. Cllr. Billington said someone could also potentially get hurt when walking out from the church entrance, where the road narrows, when people park on this bend. Horseboxes struggle to get through too. Cllr. Chidgey said as there are no road markings here, the only thing we could do is ask people not to obstruct the road.

Please could the residents that live around and behind the Green and anyone visiting them be considerate when parking around the Green and on the side of the road beyond the Green on the bend. Do NOT obstruct the road. Inconsiderate parking not only prevents agricultural vehicles obtaining access to the land on which they need to work but importantly could prevent emergency service vehicles getting through.

CATG Meetings.

Cllr. Chidgey reported that she used to attend CATG meetings in the past, but with changing work commitments was now unable to do so. The next remote CATG meeting is on Thursday 17th September, from 10-12pm. Unfortunately, no members could attend this meeting.

Cllr. Mackenzie-Smith said he might be able to attend future meetings if he had notice of the meetings earlier. Cllr. Chidgey asked the Clerk to ask for CATG meeting dates to be emailed to the Clerk and for the Clerk to inform the members of future dates.

ACTION: Clerk.

Firework Display 2020

Mr Jim Grove had informed the Parish Council that no firework display will take place this year, due to COVID-19 restrictions and the financial risk of purchasing fireworks which could then not be used. The members of the Parish Council understood this and agreed this was a great such a shame.

Waste bin located outside of the Cricket Pitch Field

Wiltshire Council said they will repair the waste bin and update their map on where the bin is situated as it was found to be shown incorrect on their map.

Christmas Tree Lights.

Cllr. Billington said the Christmas lights need replacing as it was reported last year that they are not in great condition. After a full discussion It was proposed to buy new lights for the tree.

Cllr. Mackenzie-Smith very kindly said he would provide the Christmas Tree again this year. Cllr. Mackenzie-Smith brought the Christmas Tree last year as he could not find a suitable woodland tree to donate. The members of the Parish Council thanked Cllr. Mackenzie-Smith for buying the tree last year and for the offer to donate one from his woodland for this year.

Cllr. Sutton said he would measure how long the lights were and buy a new set. All the members said they would not mind helping Cllr. Sutton measure the lights if he needed it.

ACTION: Cllr Sutton/all.

20 CO-OPTION OF COUNCILLORS

Mr Robert Butcher had previously emailed the Clerk to say he would like to join the Parish Council. Mr Butcher sat through this meeting and said he would like to join the Parish Council to help support the village. All members of the Parish Council thanked Mr Butcher for coming forward and welcomed him. Mr Butcher then signed the Declaration of Office and the Clerk witnessed.

Cllr. Chidgey said a big thank you to Kim the Clerk for doing a great job!

21 DATE OF NEXT MEETING.

The date of the next REMOTE meeting is Monday 19th October 2020 at 8pm.

This will be a remote meeting unless government guidance announces the Parish Councils can meet again.

APPENDIX 1

PAYMENTS AND RECEIPTS FOR SEPTEMBER

Expenditure brought forward £4,394.14

Payments

Cheque e No	Payee	Description	Amount
BACS	Smith of Derby Ltd	St Nicholas Church Clock Service	£280.80
BACS	Steve Sutton	Materials to fix Gates. Plus Mileage	37.9
BACS	Idverde	Litter bin collection	£12.60
BACS	ARD Playgrounds	Playground Repairs	£205.80
DD	ICO	Data Protections Registration	£35.00
BACS	SSE	Supply to Temp-Fiveways, Ermin St	£47.31
SO	Kim Lloyd	Clerk Salary	
BACS	HMRC	Clerk Income Tax	88
BACS	John Whistle	Website Hosting and Office 365 Sub.	117.45
			<u>£1,176.65</u>

Receipts

BACS	Interest in Cricket Fund account	£	0.02
	Alotment Rent	£	8.00
Total Receipts		<u>£</u>	<u>8.02</u>

Financial Position as at 02.09.2020

Balance carried forward 31/03/20	£	48,860.10
Receipts for year to date	£	2,104.64
Less payments for year to date		£4,394.14
Total	<u>£</u>	<u>46,570.60</u>

Projected Year End 2020/2021

Opening balance	£	50,657.09
Add forecasted receipts for year	£	300.00
Less forecasted payments	-£	12,931.00
Forecasted year end reserves	<u>£</u>	<u>38,026.09</u>

Kim Lloyd
Clerk/Responsible Financial Officer
02.09.2020

Sign: