



BAYDON PARISH COUNCIL

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BAYDON PARISH COUNCIL MEETING MONDAY 4th NOVEMBER, 2019 – 8.00PM IN THE BYPA HALL, MANOR LANE

Present: Cllr. Sarah Chidgey (Chair), Cllr. Hugo Mackenzie Smith (Vice Chair), Cllr. Sutton.

Clerk: Mrs K Lloyd.

In attendance: 4 members of the public.

1 APOLOGIES

Apologies received from Cllr. Billington.

2 DECLARATIONS OF INTEREST

No Declarations of Interest.

3 MINUTES FROM PREVIOUS PARISH COUNCIL MEETING

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on Monday 23 SEPTEMBER 2019.

4 PUBLIC QUESTIONS

Mr Lupan raised his concerns around the Parish Council's high reserves and asked for this to be considered when setting the precept. Cllr. Chidgey said this will be considered on item 7 on the agenda.

Mrs Furber raised concerns over an extension on The Croft. The Clerk was asked to make enquires with Wiltshire Council Planners.

5 PLANNING APPLICATIONS

19/09021/FUL High Farm House, Finches Lane. - Conversion of existing outbuilding into accommodation to be used in conjunction with the main dwelling.

Plans are available to view on the Wiltshire Council website at

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

It was agreed to '**Support with Conditions**' that the outbuilding conversion to office/accommodation was not to be sold off as a separate property.

The following was received after the agenda was published

19/10382/TPO Shalom, Manor Lane - 4 x Beech trees (in grounds of Shalom) - T1 - cut back branches to clear Lansdown. T2, T3 & T4 - reduce overhanging branches by 3m to appropriate growth points.

No comments from the Parish Council.

6 FINANCE REPORT

The Clerk previously emailed an updated finance report to the Members of Council.

Members **RESOLVED UNANIMOUSLY** to approve the updated finance report. A copy of which appears as [Appendix 1](#) in the Minutes. Cllr. Chidgey raised the matter of the Clerk forgetting to pay herself and having to make three payments this month. Members of Council agreed that the Clerk should set up a monthly standing order for the Clerk's salary to ensure that going forward all payments are made in good time. The Clerk asked authorised signatories to sign a letter instructing Barclays to set the Standing Order up. This will hopefully be in place before the next payment date of 25/11/2019, the Clerk will confirm in the next meeting.

Model Financial Regulations (FR) were adopted. The Clerk had made the amendments following the last meeting and removed the comment for a requirement for a three year budget forecast which was confirmed as being not statutory by NALC.

7 BUDGET AND PRECEPT 2020-2021.

The Clerk previously emailed the budget to Members of Council for review. In the meeting Members of Council agreed to move the Clerks Salary up one point to point 30 on the NALC scale.

It was agreed to budget £150.00 under item 'Grants/Donations/Contributions' towards the A & B bus Link. This included £80.00 towards the Church raffle, £75.00 towards the North Wessex Downs Landscape Trust, £50.00 to Wiltshire Citizen Advice and £30.00 to The Royal British Legion for the poppy wreath.

The total budget for 2020-21 expenditure was set at £12,931.00.

A copy of which appears as Appendix 2 in the Minutes.

It was then agreed to discuss and set the Precept in the January meeting, when the Parish Council knew the tax base figure. The Clerk was also working on a CASHFLOW document which will help Members of Council review the forecasted expenditure up to 31/03/2020.

8 CORRESPONDENCE

Email 26/09/ from Mr Richard Baylis re. Dangerous Chestnut Trees in Manor Lane.

Cllr. Chidgey had liaised with Mr Richard Baylis and the landowners, Mr & Mrs Lloyd, on which the trees sit and which therefore are their responsibility. Cllr Chidgey has also liaised with Mr Stephen Lupan, the Lloyd's gardener, who was present at the meeting, and who has confirmed that the trees are subject to a Tree Preservation order and that Mr Lloyd is following the recommendations from the summary of how to proceed, re. the pruning of trees on the Wiltshire Council Website under Planning and Trees.

Email 10/10/ from North Wessex Downs AONB. An Invitation to the Annual Forum (incl. Masterclasses) on The Future of our Finest Landscapes on 15th November 2019 in Englefield House near Theale, Berkshire.

Email 31/11 from Mrs Julie Rolfe re. A broken street light in Finches Lane. The Clerk reported and someone from Wiltshire Council is coming out to repair the light.

9 COMMUNITY POLICE REPORT

No reports listed in Baydon.

10 BONFIRE AND FIREWORKS NIGHT INSURANCE

The Clerk confirmed that Insurance was in place for the Firework event.

11 ANNUAL PLAYGROUND INSPECTION REPORT -RoSPA

The Clerk previously emailed the annual inspection report, conducted on 18th September, to the Members of Council for review. Cllr. Billington '*not present in the meeting*' had sent an email to the Clerk proposing that quotes were sought for; the inspection of the cableway chain links and its components, the recommended swing basket and the missing cap on the toddler swing.

From the inspection report these were the only findings raised for attention. All agreed for the Clerk to obtain quotes.

12 WHITE GATE ON ERMIN STREET - QUOTES

The Clerk had emailed two quotes to the Members of Council. It was agreed to accept the quote from Webbs (Timber and Building Supplies) for two matching entrance gates for £291.16 plus VAT. The Clerk will ask highways what the timescale is to install the gates, as Highways previously said if the Parish Council purchased the gates they would install the gates at no cost. Who is s going to paint the gates white is still to be confirmed.

13 WALKERS LOGISTICS MEMBURY

No update had been provided by the group.

14 MOVEMENT OF 30MPH SIGN ON ALDBOURNE ROAD.

No timeline as yet had been received from the local authorities.

15 TRAFFIC CALMING/KEEP CLEAR SIGN JUNCTION ERMIN STREET/ERMIN CLOSE, WHITE LINES ERMIN CLOSE/DOWNSMEAD

Cllr. Chidgey reported that Martin Cooke, Wiltshire Council, Highways said they hope the contractors will be able to return to Baydon before too long.

16 TRAFFIC CALMING/MANOR LANE

Cllr. Chidgey reported that Mr McGowran had contacted six residents in Manor Lane who all agreed that excessive speed was a problem and if that making Ermin Street end of Manor lane one-way helped to reduce the amount of speeding they would welcome it. Mr McGowran agreed it would affect all residents but if it meant someone had to travel a little further to make the lane safer and reduce through traffic surely this is worthwhile?

Cllr. Chidgey said highways would not see this as high priority following the Metrocount result which confirmed the location would not be considered for further action. Additionally, no residents from Manor Lane had attended a Parish Council meeting to add their concerns to those of Mr McGowran. The Parish Council was doubtful that this would be supported by Highways who had already informed the Parish Council that any costs involved with traffic calming in Manor Lane would have to be borne by the Parish Council. It was agreed that no further action would be taken.

17 WW1 COMMEMORATIVE TREES IN THE PLAYGROUND –PLAQUE

Cllr. Chidgey thanked Mr Jim Cunningham and Mr Colin Phillips for erecting the commemorative plinth and plaque listing the names of the nine Baydon men lost in the 1914-1918 War. A Dedication Ceremony to be conducted by Jackie Hollander, who will be taking the Remembrance Sunday Service in Baydon's St Nicolas' Church on will take place on Sunday 10 November immediately after the Service, in the Playground. Cllr. Chidgey is meeting Jackie Hollander to run through the format of the Dedication Ceremony and has produced notices to advertise the Dedication Service and hoped as many people as possible would attend.

18 REMEMBRANCE SUNDAY POPPY WREATH

A poppy wreath had been ordered to be laid at the Dedication Ceremony of the WW1 Commemorative Trees. Cllr. Chidgey has liaised with Mrs Helen Knox whose two Great Uncles were amongst the Baydon men lost and Mrs Know has agreed to lay the wreath against the Commemorative plaque.

19 BAYDON VILLAGE SIGN

Cllr. Chidgey and Colin Phillips have liaised with Mr Robbie Gribble regarding the supporting ironwork that needs to be made. Mr Gribble is working on this as quickly as he is able.

20 BRIDLEWAYS

As reported at the last meeting Heather Emery on behalf of Wiltshire Bridleways Association (WBA) contacted the Clerk to ask for help after receiving quite a few reports of problems in the Baydon area north of the M4. Cllr. Chidgey had email correspondence with the relevant landowners and met with them and looked at the potential issues, some of which have now been rectified. Cllr. Chidgey has also met with two representatives of the WBA and visited the sites again; and then followed up with the Wiltshire Bridleways Area Warden within Wiltshire Council, who will now liaise directly with WBA and the landowners.

21 GRIT BINS

Cllr. Chidgey gave a report from Cllr. Sutton on the quantity of grit in the bins and this was passed to the Clerk. The Clerk had received a response from Wiltshire Council to say they would not re-fill the grit bin at Downsmead until they were notified by the Clerk. Cllr. Sutton suggested to move the bin on the pavement, next to the Noticeboard and could ask the builder to move it when they have the JCB on site. The Clerk reminded Members of Council the schedule of grit delivery is anytime from mid-October to mid-April.

22 ELECTRONIC SID UPDATE

The Clerk emailed the weights (provided by Cllr. Billington) of the current SID to Mr Martin Cook, Wiltshire Council, and Highways. Mr Cook will be able to provide a specification of which SID the Parish Council can have on that pole. The Clerk heard back from Wiltshire Police confirming that the device 'Auto Speed Watch' had been brought to their attention and they are reviewing this product along with others and they would keep us updated.

23 FLY-TIPPING BAYDON HOLE

Cllr. Chidgey liaised with the Environment Agency after further rubbish was tipped on the road at the end of September. As this was on the highway, it was a Wiltshire Council issue.

The rubbish was cleared on Saturday 28th September but it is a mystery as to who cleared it as Wiltshire Council reported their contractors had not cleared the rubbish.

If anyone spots fly tipping and can 'safely' obtain registration numbers and/or details of signage on any vehicles seen fly-tipping then please forward this information to the Clerk who can then forward to the Environment Agency.

The Clerk had received details of a campaign called 'We're Targeting Fly-tippers' (WTF) which aims to combat the scourge of fly-tipping by offering residents a reward of up to £200 in high street vouchers, if it leads to the successful prosecution of an offender or the payment of a Fixed Penalty Notice (FPN). The campaign will feature in the local media, and on social media, posters and digital screens throughout the county.

Fly-tipping costs Wiltshire Council more than £180,000 each year, and it is unsightly and a danger to wildlife and the environment. To report fly-tipping in Wiltshire, or to find out more about the campaign, including terms and conditions, go to www.wiltshire.gov.uk/community-environment-wtf

24 NEIGHBOURHOOD PLAN/VILLAGE DESIGN STATEMENT

As reported at the last meeting a Village Design Statement does not carry as much weight as a Neighbourhood Plan when considered against planning applications.

It was agreed that Cllr. Chidgey would talk again to Sophie Davies, Senior Planning Officer, Economic Development & Planning, at Wiltshire Council as to the benefit of carrying out a Rural Housing Survey with the residents of Baydon to determine, what if any, are the village's housing need.

Cllr Chidgey reported she had liaised with Sophie Davies at Wiltshire Council and there is quite a lot of work involved in carrying out a Rural Housing Survey with Baydon residents. Cllr. Chidgey was concerned that if the Parish Council did a Rural Housing Survey; residents would think the Parish Council is pushing for development, which the Parish Council is not. All agreed it would be good to have some kind of protection in place to help the Parish preserve the character of the village and prevent any inappropriate development. Unfortunately, no one has come forward to help the Parish Council produce a Neighbourhood Plan and with no interest, the Parish Council agreed not to ask for a survey from Wiltshire Council as this would be a waste of the Council's already stretched resources. The Parish Council agreed they would raise the issue of a Neighbourhood Plan at the Annual Parish Meeting in 2020.

25 CONTRIBUTION TO THE BAYDON SCENE

The Parish Council agreed to pay for any content that the Parish Council submits to the Baydon Scene.

The Parish Council thanked Mr & Mrs Moxon for doing such a fantastic job in publishing the Baydon Scene and taken it to a new level as it now appears in colour.

26 CAROLS UNDER THE CHRISTMAS TREE – FRIDAY 20 DECEMBER 2019

Donations from those attending will be in aid of Baydon St Nicholas' Church repairs.

Debbie Moxon is organising the event and Julie Wyatt has agreed to do the refreshments. The Members of Council will help to put the event shelter up. Thank you to Jim Grove who has again kindly offered his big lights to illuminate the distribution of mulled wine and mince pies.

27 GRAFFITI MANOR LANE

The Graffiti was removed from the gas station by contractors from Wales & West Utilities after Cllr. Chidgey contacted them. However, more graffiti has since been found. Cllr. Chidgey will inform Wales & West Utilities again!

28 PARISH STEWARD SCHEDULED VISITS - NOV-JAN 2020

The next visit is due on 28 November, then around the week commencing 23rd December and the 6 January 2020. If anyone knows of any Parish Steward jobs that need doing, please let the Clerk know in good time before the visit.

29 METAL DETECTING WEEKEND 28/29 SEPTEMBER 2019

Cllr. Chidgey reported the event was organised to raise funds for Baydon St Nicholas' Church by Mr Tom McGowran. The post Mr McGowran added to Facebook reported that they had raised over £1,000 towards the Church rebuilding fund and read as follows:

Thanks go to Albi for allowing camping and detecting on his arena field, Alistair Wright for his field, Ann Newman for her paddock, Francis McWilliams for her paddocks and John and Vickie Pike for their paddocks and wood. Thanks also to Tony Top for sorting out the conveniences and finally Debbie at the shop for making the event the success it turned out to be despite the awful weather.

Thanks also went to the Farnham & District Metal Detecting Club.

Cllr. Chidgey said it was great that additional support for the Red Lion and the village shop was given. If we don't all use the pub and the shop we will lose them both!

30 GORE LANE ROAD CLOSURE

Cllr. Chidgey was asked by a resident, Andrew Geary, if she could work with Wiltshire Council in improving the signage for Lorries delivering to Baydon Hole Farm, Gore Lane Farm and Bailey Hill Farm.

Cllr. Chidgey reported that following liaison with Wiltshire Council and the contractors carrying out the work (Kier) signage will be improved to make it clear that from the Baydon end there is no access for Lorries.

Cllr. Chidgey said the signage went up on the 4 November but it still does not make it clear that there is no access to the three farms from the Baydon end, by the green. Cllr Chidgey had emailed the contact at Kier again.

31 POTHOLE ON THE BRIDGE

The Pothole had come back again; the Clerk had reported it to Wiltshire Council, highways.

Mr Jim Grove attending as a member of the public said a pothole needed repairing outside the house called Turf Run in Aldbourne Road, located just as you enter the village, close to the 30mph sign. The Clerk will contact Highways.

32 COUNCILLOR / CLERK REPORTS

No further Councillor Items and Clerk correspondence to raise that are not on the Agenda.

33 CO-OPTION OF COUNCILLORS

No candidates came forward for Co-option to fill the three available vacancies.

Cllr. Chidgey asked for more people to please consider coming onto the Parish Council. We need more Councillors!

34 DATE OF NEXT MEETING

After discussion it was agreed to only hold a meeting in December if an urgent item needed to be discussed. It was agreed the next meeting will be on the 6th January 2020. The Clerk was asked to confirm all meeting dates for 2020.

ALL COPY ATTACHMENTS AVAILABLE FROM THE CLERK OR CAN BE DOWNLOADED FROM THE [BAYDON WEBSITE](#)