



MINUTES
BAYDON PARISH COUNCIL MEETING
MONDAY 23rd SEPTEMBER 2019 – 8.00PM IN THE BYPA HALL, MANOR LANE

Present: Cllr. Sarah Chidgey (Chair), Cllr. Hugo Mackenzie Smith (Vice Chair), Cllr. Brian Billington.

Clerk: Mrs K Lloyd.

In attendance: 5 members of the public.

1 **APOLOGIES**

Apologies received from Steve Sutton.

Resignation letter received from Marie Hambrecht.

2 **DECLARATIONS OF INTEREST**

No Declarations of Interest.

3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of the Parish Council meeting held on Monday 1 JULY 2019.

4 **PUBLIC QUESTIONS**

Bridget Jones spoke on behalf of Woodlands Residents regarding the planned extension of Walker Logistics' expansion at Membury and expressed concerns about the extension and the implications on the local area and its residents. It was agreed that she/the group would keep us informed of developments.

Peter Chambers reminded members of the Parish Council that this year is the 100th Anniversary of the installation of the Church Clock as a WW1 Memorial. (See agenda item 20)

5 **PLANNING APPLICATIONS**

19/06558/FUL Gore Lane Farm, Gore Lane – Change of use of straw shed to agricultural building.

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

An extension date was not granted by Wiltshire Council. Therefore this planning application could not be commented on by the Parish Council. On the 27/08 this application was approved with conditions by Wiltshire Council.

19/08409/TCA St Nicholas Church - Work to Trees in a Cons Area. Proposal:- 2 x Lawson Cypress trees & 1 x Ash tree – fell. <http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

Members of Council agreed to **SUPPORT** this application.

6 **FINANCE REPORT**

The Clerk previously emailed an updated finance report to the Members of Council. Members **RESOLVED UNANIMOUSLY** to approve the updated finance report. A copy of which appears as [appendix 1](#) in the Minutes.

Model Financial Regulations (FR) were reviewed, the Clerk will make the amendments, before the Parish Council adopt the Clerk will ask WALC if the requirement for a 3 year budget forecast can be removed from the FR.

7 **CORRESPONDENCE**

15/08/19 RoSPA Play Safety Team has confirmed the playground inspection is booked for September.

12/09/19 Bailey Hill (Part) will be closed from its junction with Baydon Hole for a distance of approximately 600 metres in a southerly direction. **To enable:** Kier Strategic Highways to carry out remedial works to repair defective north expansion point and associated maintenance works. The **Alternative route:** via Bailey Hill

(unaffected length) – Ermin Street - Baydon Road – Russley Park – Gore Lane and vice versa. This Order will come into operation on 4 November and the closure will be required until 15 November 2019.

8 COMMUNITY POLICE REPORT

One report – 27th July – Reporting person was woken by youths who looked to have stolen some bikes which were dumped in a bush round the corner. Bike has been seized for further enquiries.

Baydon's new PCSO is **Melissa Camilleri** and she was invited to attend the meeting but unfortunately could not make it.

A further incident which took place on 29/08/19 was reported: Unknown person(s) have smashed the outer pane of glass on the back door to a property by unknown means.

9 DONATION REQUEST -BONFIRE AND FIREWORKS NIGHT

Mr Trevor Dominy from the Bonfire and Fireworks Committee was in attendance.

The Bonfire and Fireworks Night will take place on Saturday 9 November, it was agreed that the Parish Council would once again provide the Triple Finale Firework Package at a cost of £399.60 incl VAT, and the insurance for the event.

The Clerk will speak to Came and Co (Parish Council insurance brokers) regarding the event.

It was also agreed that the Parish Council would supply the events shelter and road signs.

It was also noted that this year it will NOT be possible for Baydon residents to use the bonfire as a rubbish dump.

It was also noted that the Church has agreed to do the catering at the event.

Mr Dominy gave the Parish Clerk the risk assessment documents for insurance purposes.

10 WHITE GATE ON ERMIN STREET

Email from Tamsin Witt (19/07) – reporting that one of the white gates on Ermin Street had been completely destroyed by a speeding vehicle.

Both the Parish Clerk and Cllr. Chidgey have had email liaison with Wiltshire Council Highways and if we want to speed up replacement of the gate, the Parish Council should fund this and then Highways will install it at no cost. If the Parish Council does not fund the gate, Highways cannot give any timescale as it would be classed as low priority over statutory work that needs completing.

It was agreed the Clerk would obtain quotes from HJ Webb and Sons and Barlows Woodyard in Hermitage.

11 PLAYGROUND SIGN

Email received from Tamsin Witt 12/07. Mrs Witt reported the missing 'Playground' sign, which was knocked down in the snowy weather and had reported it via the My Wiltshire App.

Cllr Billington said this sign was reported when it was knocked down, but Wiltshire Council had just closed the job without replacing the sign.

On 22/08 Wiltshire Council informed the Parish Clerk, that it was not putting the sign back up, due to the traffic calming signage. It was agreed that further action with Wiltshire Council/Highways was not necessary.

12 POTHOLE ON THE BRIDGE

There had been lots of back and forth with West Berkshire Council, Wiltshire Council and Highways and eventually West Berkshire Council had taken responsibility to repair it and it has now been filled in.

13 WALKERS LOGISTICS MEMBURY

Email received from Tony King (16/07) a member of a community group, Woodlands Action Group consisting of householders and businesses in Lambourn Woodlands, Woodlands St. Mary, Shefford Woodlands and Membury, basically those living alongside the B4000 and the unclassified roads making up Ermin Street and the access into Membury.

Mr King expressed concerns around the proposed development and the impact on the surrounding area impact i.e. more local traffic and specifically HGV vehicles accessing the Membury site. Mr King asked for a meeting with Parish Councillors to explain the proposal in more detail, how the Group proposed to raise its objections and to see whether it could work together with Baydon Parish Council.

Cllrs Sutton and Chidgey met with Tony King and Piers Yeld. At that stage they did not have much more info to share but agreed they would keep the Parish Council updated.

Ms Jones updated Councillors saying that woodland residents have signed a petition and that the proposed development had now been made smaller. Originally it was going to be 14,000 sq. metres, but they don't know yet how much it is being downscaled.

Cllr Chidgey reiterated that the Parish Council would like to be updated but pointed out that the Membury site is outside of our Parish and is covered by West Berks Council.

14 MINUTES FROM CATG MEETING ON 20/06/19. RE. 30MPH SIGN MOVE ON ALDBOURNE ROAD.

The minutes of the last CATG meeting stated that Baydon Parish Council was happy to pay 100% of the cost. The Clerk subsequently emailed Highways explaining this was not the case.

Cllr Chidgey attended the CATG Meeting (19/09) and with support from Cllr James Sheppard the movement of the 30MPH sign has moved up the CATG priority list.

The movement of the Baydon sign, further out of the village towards Aldbourne, will coincide with the movement of the 30MPH sign, (as you enter Aldbourne from Baydon) further out towards Baydon. This will be treated as one CATG project.

After discussion, when Cllr Chidgey strongly disputed that Baydon Parish Council had agreed to pay 100% of the cost, it was agreed that as this was one project and Baydon and Aldbourne Parish Councils would share the 25% contribution that is necessary to fund a CATG project – paying 12.5% each. The estimated cost will be between £600-£1000.

No timescale as to when this project will take place is currently available.

15 SCHOOL PARKING ISSUES

Cllr Billington had emailed pictures to Councillors showing parking around Baydon School had now got to a state where the bus was stuck outside Downsmead and was unable to get through on (17/07).

No confirmation was obtained to show that the parked cars related to the school.

Cllr Chidgey reported that following informal conversations with parents of children attending Baydon School, who live in Lambourn, it was clear that Baydon School was regularly emailing parents asking them to avoid inappropriate parking.

16 SEATING IN THE PADDOCK

Email received from the Head of Baydon School (13/09) regarding putting logs in the Paddock to enhance lessons that take place there.

Cllr Chidgey has responded saying that the Parish Council has no objection and that decisions of this nature should be made by the School Governors.

17 REMOVAL OF FOILAGE IN THE CHURCHYARD

After email liaison with one of the Church Wardens and the Parish Clerk subsequently obtaining a quote from Pittams, the Church has removed the foliage.

18 TRAFFIC CALMING/KEEP CLEAR SIGN JUNCTION ERMIN STREET/ERMIN CLOSE, WHITE LINES ERMIN CLOSE/DOWNSMEAD

Cllr. Chidgey is liaising with Highways on this and Martin Cook has emailed to say that he had sent E-mails to relevant contractors regarding quite a bit of lining that has been missed in the area, and that he hoped they would be able to attend to these locations before too long.

19 TRAFFIC CALMING/MANOR LANE

It was reported at the last meeting that based on the result of the Metrocount, Manor Lane will not be considered by Wiltshire Council's Road Safety Team for further action.

Mr Tom McGowran (who lives in Manor Lane and who is unofficially helping Councillors with traffic calming in Manor Lane) has obtained the 'raw data' and not just the summary report of the results of the Metrocount. Mr McGowran has also liaised with Martin Cook (Wiltshire Council, Highways) and sent him a report he prepared which Councillors also had sight of. Martin Cook has responded and the crux of his email said that:

...because of the 85th percentile speed of vehicles this location will not be considered for further action from the highway authority. However, the Parish Council is at liberty to fund schemes at its own cost subject to the design for measures being checked for suitability and accuracy of design.

Mr McGowran was not able to attend this meeting but had prepared a statement which he asked Cllr Chidgey to read out. A copy of which appears as [appendix 2](#) in the Minutes.

It was agreed that the Parish Council would not contact Wiltshire Council as to Mr McGowran's suggestion to extend the Chicane with an additional build-out located before the entrance to Manor Lane as you enter the village from the East.

It was agreed that the Parish Clerk would email Mr McGowran to determine exactly how many residents were happy with his proposal to make the Ermin Street end of Manor Lane one-way i.e. it would only be possible to exit Manor Lane onto Ermin Street and would not be possible to enter Manor Lane from Ermin Steet, at this end.

Mrs Jukes pointed out that such a move would not only affect the residents of Manor Lane but those who lived off the end of Manor Lane.

An update will be given at the next meeting.

20 WW1 COMMEMORATIVE TREES IN THE PLAYGROUND

The trees are doing very well. Cllr Chidgey is liaising with Mrs Jenny Gribble (who is in charge of the Allotment Assoc) as to timing re a dedication ceremony.

It was agreed that it would be good to hold this dedication ceremony after the Church's Remembrance Sunday Service (10 Nov). Cllr Chidgey is liaising with the Whitton Benefice Office.

It was agreed that Cllr Chidgey would obtain quotes for a plaque to be placed in an appropriate place detailing the names of the men who had been lost.

Councillors are aware that the Church Clock will form part of the Church's Remembrance Service as it was installed as a memoriam to those Baydon men who had lost their lives.

21 VILLAGE SIGN

Cllr Chidgey reported that the sign has been repainted. Kareen Jackson has done the most fantastic job and that we are waiting for the Ironwork from Robbie Gribble, who is working on this just as fast as he is able, so that the sign can be reinstated.

22 GRIT BINS

The Parish Clerk asked members of the Parish Council to check the quantity of salt in the grit bins. The Clerk will check with Wiltshire Council on ownership as in West Berkshire they are the responsibility of the Parish Council. If it is Wiltshire Council the Clerk will ask when the bins are re-filled ready for the winter.

Mrs Furber raised the question as to a potential new location for the grit bin in Downsmead due to the development of two new houses where the garages and grit bin is currently located. The Parish Council will monitor this.

23 ELECTRONIC SID UPDATE AND INFO ON AUTO SPEED WATCH DEVICES

Since the last meeting the Parish Clerk emailed information to the Councillors on a device called 'Auto Speed Watch' which takes pictures of speeding driver's number plates. This looked like a much better alternative to a SID. Unfortunately, it is looking as if Wiltshire Police (along with Thames Valley Police) don't recommend this device, but this is still to be confirmed from Wiltshire Police. Martin Cook (Highways) and Andrew Jack (CATG) are not aware of this device and said the Clerk needed to speak to Wiltshire Police.

The Parish Clerk heard from the Ogbourne St George Parish Clerk that it had bought its SID from a company called Messagemaker (at a cost of over £3000) and the company may have an electric alternative. The Parish Clerk needs to know which specification of SID to pursue further for costings. Once Cllr Billington has given the current SID weight and column number of where the new SID is to be installed to Martin Cook, Highways can then provide details on which SID is suitable.

24 **BRIDLEWAYS**

Heather Emery on behalf of Wiltshire Bridleways Association contacted the Clerk to ask for help after receiving quite a few reports recently of problems in the Baydon area north of the M4, the problems have all been reported onto Wiltshire Council website, but seeing as there are so many in the same area they asked if someone could go out and have a look.

Cllr Chidgey has had email correspondence with the potential relevant landowners and met with Alistair Wright and looked at the bridleways believed to be located on his land. Mr Wright is going to make sure that one gate will be fitted with an opening/closing device which can be easily operated from a horse.

There is one bridleway that Cllr Chidgey is checking on whose land it is located. She has emailed Heather Emery and is awaiting a response.

The Parish Council would like to thank Mr Wright for taking the time to meet with Cllr Chidgey.

25 **FLY-TIPPING BAYDON HOLE**

Cllr Chidgey is liaising with the Environment Agency and has now been told that if we can 'safely' obtain registration numbers and/or details of signage on any vehicles seen fly-tipping that would be very helpful. Sadly, due to the pressure of work around fly-tipping, the Baydon Hole site is not a priority but the Council has been asked to inform the Environment Agency of all developments.

All details to be passed to Cllr Chidgey so she can pass to her established contacts.

26 **NEIGHBOURHOOD PLAN**

At the last meeting Councillors reported on their findings around the production of a Neighbourhood Plan which could play a role when being considered by Wiltshire Council when making planning decisions.

A possible alternative is a Village Design Statement (VDS). Cllr Sutton has carried out some research which had been followed by Cllr Chidgey. Following lengthy discussions with Wiltshire Council's Spatial Planning team and Sophie Davies, Senior Planning Officer, Economic Development & Planning, it is clear that a VDS does not carry as much weight when being considered as a Neighbourhood Plan. Sophie Davies confirmed that the production of Neighbourhood Plan takes up a huge amount of time and resource and would require support from the residents of Baydon through a Steering Group. Sophie Davies suggested that a first step might be to conduct a Rural Housing Survey with Baydon residents to determine what, if any, are considered as Baydon's housing needs. The results of the Survey would illustrate the view of the Baydon residents and would be an indication as to their willingness to participate in a Neighbourhood Plan/VDS.

It was agreed that Cllr Chidgey would progress the steps necessary in working with Wiltshire Council on a Rural Housing Survey.

As part of research into the production of a VDS, Cllr Chidgey has liaised with Place Studio, the planning consultants working with Aldbourne on its Neighbour Plan, and initial ball-park figures for Place Studio's help with a VDS would be £500 a day.

27 **COUNCILLOR / CLERK REPORTS**

Mrs Debbie Moxon, as part of the unstinting work she does for the village has once again offered to organise the Christmas Carols under the tree. This will take place on Friday 20th December and the Singing Postman has agreed to attend to lead the singing. His piano player may not be able to attend. Last year we noted that the singing postman would like donations to be made by those attending for a suitable charity.

It was agreed that donations should be made for Baydon Church.

Graffiti Manor Lane

Mrs Tamsin Witt had emailed the Clerk about the Graffiti on the Wales & West Utilities Gas Station at the end of Manor Lane. Cllr Chidgey will contact Wales & West Utilities to see if they will accept responsibility for removing the Graffiti.

Email received 19/09 from Tamara Howell - Youth Work Manager. CMAS - Community Mentoring and Support CiC, regarding the services the CMAS is providing.

It was agreed that due to the complete lack of interest from the young people in Baydon in the Mobile Youth Club which had operated in the BYPA Hall, the Parish Clerk would respond saying that it was unlikely there would be any interest in Baydon.

ITEM TO NOTE

Due to an oversight by Cllr Chidgey, she did not raise the following under Item 27:

Before the meeting started Mrs Barbara Furber informed the Parish Council that she would no longer be writing her regular report outlining the Parish Council discussions during meetings, which has always appeared on the Baydon website.

Mrs Furber started writing her report around 30 years ago when she was the Baydon correspondent for the Newbury Weekly News and the Gazette and Herald. All Councillors, on behalf of the village, would like to thank Mrs Furber for her dedication and hard work in reporting on Parish Council meetings for such an extraordinary length of time. Her reports have provided an important reference for all Parish Clerks and her presence, which hopefully will continue, at Parish Council Meetings has often led to her providing invaluable advice and information on historical village matters and previous Councils' actions.

28 **CO-OPTION OF COUNCILLORS**

No candidates come forward for Co-option to fill the three available vacancies.

29 **DATE OF NEXT MEETING**

The next meeting will be on Monday 4th November 2019.

Close at 9.30pm

ALL COPY ATTACHMENTS AVAILABLE FROM THE CLERK OR CAN BE DOWNLOADED FROM THE [BAYDON WEBSITE](#)