



MINUTES

BAYDON PARISH COUNCIL MEETING

Monday 3 September 2018 – 8.00PM IN THE BYPA HALL, MANOR LANE

Present Cllr. Sarah Chidgey (Acting Chair)
Cllr. Brian Billington, Cllr. James Lawrence

Acting Clerk Mrs K Clay

In attendance 7 members of public

1 **APOLOGIES**

No apologies to note.

2 **DECLARATIONS OF INTEREST**

No declarations of interest to note.

3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of Parish Council meeting held on Monday 2 July 2018 as a correct record.

4 **FINANCE REPORT**

Members **RESOLVED UNANIMOUSLY** to approve the finance report. A copy of which is attached to the minutes as [Appendix A](#).

5 **CORRESPONDENCE**

Members **NOTED** the following correspondence and any action taken.

11/07 Mr T Prior – Comments about village maintenance.

Comments made were noted.

17/07 Mr T Prior – Query re annual return figures.

Response sent with explanations.

22/07 Mrs Archer – Copy of letter sent to Mr S Hind re RTC at the Ermin Street build out on 21/07.

26/07 Mr M Cook – Confirming that Mr Hind is aware of the recent RTC on Ermin Street.

28/07 PCSO Stonestreet – Police report for August.

2 issues for Baydon noted, dwelling burglary & RTC.

12/08 Mr D Price-Goodfellow – Asking if the PC can arrange for the hedge on the road to Russley (near The Green) to be cut back.

Issue reported to Wiltshire Council asking for the hedge to be cut back.

15/08 Mr D Hanley – Information re the poor state of the retaining fence outside Red Roofs.

Asked Cllr. James Sheppard was asked to take up this issue and try to get a resolution. WC has now advised they have been monitoring this fence and are currently looking at a permanent repair.

15/08 Mrs J Rolfe – Reporting foliage blocking street light and blocked drain on Finches Lane. Also, query about the BYPA now being called the Village Hall.

Light and drain reported to Wiltshire Council, who advised that the foliage is growing from a private property. This was advised to Mrs Rolfe, and she was asked to either speak to the owner, or let the PC know who it was so they could write to them. Also, that WC advise the drain does not require emergency emptying as it is not on a high speed route, or causing property flooding, and thus will be emptied during scheduled clearance of drains in Baydon. However, they could not give an ETA for when this would be.

Advised the BYPA committee, who own and run the hall, changed the name to better reflect that the hall is a village hall, because many people do not know what the BYPA is. The email address for BYPA committee was provided to allow Mrs Rolfe to contact them if she wished to.

22/08 Mr K Witt – Reporting litter bins that had not being emptied.

Reported via the My Wiltshire system to Wiltshire Council – Idverde has now emptied them Cllr. Chidgey said she was astounded at the mentality of dog walkers who, when coming across a full bin, left their bags on the floor rather than taking them home.

03/09 Mr K Witt – Bringing various issues across the village to the attention of the Parish Council. Members noted the contents of the letter but due to them only receiving these today had not been able to consider them further.

6 ERMIN STREET BUILD OUT

Members **NOTED** that the Stage 3 Road Safety Audit Report prepared by Atkins and Designer Response prepared by Mr S Hind of Wiltshire Council. The only issues raised were that a larger 'Keep Clear' sign was recommended by Ermin Close and that the cycle section should be kept clear of debris. Wiltshire Council has agreed with the conclusions and will be painting a larger 'Keep Clear' sign. However, there is no ETA for when this work will be carried out. The cycle section has been added to the list of jobs to be carried out by the Parish Steward each month.

On the 21 July there was an RTC at the build out. There had been no serious injuries to the occupants of the vehicle. Wiltshire Council has now re-installed the pole and signage that had been knocked down.

7 PUBLIC QUESTIONS

Mrs Jukes – There was a collision outside Chapel Cottage in the last few months that does not appear to have been mentioned by the Police in their monthly reports. Mrs Jukes said she would check with those affected if it had been reported to the Police so that there was a record of it.

Mrs Jukes – Debris fell from a lorry a few months ago and is now in the gutter on Ermin Street just up from the build out. This needs clearing on the next Parish Steward visit as it is now starting to sprout new growth and will eventually block the drains during any heavy downpours.

The Parish Council confirmed they would raise this as a job for the next Parish Steward visit.

8 YOUTH ACTIVITIES

Youth Services and Innov8 Sportz ran a mobile youth club in the village for six months earlier this year. Despite being advertised where possible, they were not very well attended, the best session, which was the last one, being attended by five youngsters. However, the feedback from those that attended was positive, and they felt that the low attendance was due to a lack of advertising.

There is budget available for Youth Services and the Parish Council would like to consider running more sessions, if there was a demand for them. Due to data protection they cannot ask Youth Services for the names of those that attended. However, the Parish Council will ask Youth Services to contact those that attended to see if they would be interested future sessions, and what they think could be done to better advertise them if there is any interest.

9 PLANNING APPLICATIONS

To consider the following planning applications:

18/07652/FUL Gore Lane Farm, Gore Lane – Construction of an agricultural building.

No comment, no objection

18/07797/FUL Gore Lane Farm, Gore Lane – Construction of two agricultural workers dwellings.

No objection, Comment – would like to request, that in the event approval is given, that a condition be added to make both properties tied to Gore Farm for agricultural use only in perpetuity. In order to prevent the buildings being sold off separately from the farm at any time in the future.

Members **NOTED** the responses sent on the following applications
18/05619/FUL 11 Ermin Close - Extension to front of garage and porch, erection of ancillary garden building and installation of photovoltaic panels.

No comment, no objection

10 **PLAY GROUND SIGNS**

Members **RESOLVED UNANIMOUSLY** to order a sign from Crescent Signs at a cost of £99 + Vat that states "Children under the age of 10 must be supervised in this play area at all times".

11 **PLAY GROUND UPDATES**

Members **NOTED** updates on items raised at the last meeting:

The grass damage was looked at and was considered not to be too bad. It should recover as soon as the grass starts growing again.

The fallen tree has been removed by Idverde.

The zip wire has been repaired by ARD Playgrounds.

Members **NOTED** the following new items:

The RoSPA inspection is due to be carried out some time this month.

Copy of email to Wiltshire Council dog warden about a dog running loose in the play ground.

Report of damage to the safety matting by the grass cutting contractor, and that the toddler swing is squeaking. Pittams are looking at the damage to the matting to see what can be done to repair it. Cllr. Chidgey expressed her surprise that parents benefiting from the investment made to the play area by the Parish Council did not think to just spray the squeaking swing with some WD40.

Mr Hugo Mackenzie Smith offered to do this. His kind offer was accepted.

12 **CITIZEN ADVICE**

Members discussed whether it was a responsibility of the Parish Council to donate to this cause, but felt that it would be appropriate to donate a small sum, as it was likely people in the village had been helped by the service. £50 will help attract and recruit a suitable volunteer.

Members **RESOLVED UNANIMOUSLY** to donate £50 to Wiltshire Citizens Advice.

13 **CHRISTMAS CAROLS**

Members **RESOLVED UNANIMOUSLY** to hold the event on Friday 21 December 2018 @ 6.30pm.

Mrs Debbie Moxon from the shop is liaising with the Singing Postman, as he was a big success last year. Mr Hugo Mackenzie Smith confirmed he would provide a tree again this year.

14 **ITEMS TO NOTE**

Members **NOTED** the following updates on items raised at the July meeting:

Parking by the School - Cllr Chidgey had emailed the Head Teacher and she has responded saying: "We will, of course, remind parents to park respectfully and, specifically, not too close to the new build out."

Hedge – Cllr Chidgey spoke to the owners of the hedge on Aldbourne Road, and it has now been trimmed back.

SID – As requested the unit was moved down closer to the eastern build out.

Church yard – Cllr Chidgey spoke to Mr. D. Pittams about the concerns regarding the poor maintenance. Pittams has tidied the grass. Area to be checked again following next cut.

WWI trees – Andrew Jack confirmed that Baydon PC will have to purchase their own fruit trees.

Cllr. Chidgey has been liaising with Mrs Gribble who has found a supplier who will be able to supply 9 x Minarette fruit trees for £233.50. Mr Brown will sort out the best place for them to be planted.

Though it may be possible to get a discount on this price. Members **NOTED** the cost of purchasing these trees, and agreed to approve the final cost at the October meeting.

Downsmead bench – This has now been painted.

Bollards by Fiveways – Still awaiting an update from Mr Hind.

Members **NOTED** the following new items:

ANPR camera - There had been a letter in the most recent Baydon Scene that mentioned the use of ANPR cameras in the village as a further way to slow traffic. Investigations into this will take place, but it would be something the village has to pay for, and would have to go via CATG.

Clerk position - The acting clerk is only able to help until December of this year. The position has been advertised again and there has been one applicant. Three others have expressed an interest and been sent further details on the role. An interview will be arranged for the applicant who has applied, and any others that come forward with-in the next week.

CLLr update - CLLr Lawrence advised that he would be resigning as a Councillor on 1 January 2019. He felt this would give the Council sufficient time to co-opt other members and make arrangements to change the finance and bank information.

15 **CO-OPTION PROCEDURES**

Members **RESOLVED UNANIMOUSLY** to adopt the new co-option procedures as presented. A copy of which is attached to the minutes as [Appendix B](#).

16 **CO-OPTION OF COUNCILLORS**

One candidate had stood for co-option, and a vote was taken.

Members **RESOLVED UNANIMOUSLY** to co-opt Mr Hugo Mackenzie Smith.

Mr Mackenzie Smith signed his Declaration of Acceptance of Office at the end of the meeting.

17 **ITEMS FOR NEXT MEETING**

The next meeting will be held on Monday 22 October 2018 @ 8.00pm.

The meeting closed at 20:40.

Signed _____ CLLr Sarah Chidgey/Acting-Chair Date _____