



MINUTES

BAYDON PARISH COUNCIL MEETING

MONDAY 22 OCTOBER 2018 – 8.00PM IN THE BYPA HALL, MANOR LANE

Present Cllr. Sarah Chidgey (Acting Chair)
Cllr. James Lawrence, Cllr. Hugo Mackenzie Smith

Acting Clerk Mrs K Clay

In attendance 5 members of public

Prior to the start of the meeting Cllr. Chidgey welcomed Cllr. Mackenzie Smith to the Council.

1 **APOLOGIES**

Apologies were accepted from Cllr. Brian Billington.

2 **DECLARATIONS OF INTEREST**

Cllr. Mackenzie Smith, item 9 Baydon Valley Farm - No dispensations given.

3 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

Members **RESOLVED UNANIMOUSLY** to confirm and adopt the minutes of Parish Council meeting held on Monday 3 September 2018 as a correct record.

4 **FINANCE REPORT & QUARTELY BUDGET REVIEW**

Members **RESOLVED UNANIMOUSLY** to approve the finance report. A copy of which appears as [appendix A](#) in the Minutes.

Members **NOTED** the Q1 & Q2 budget report as presented. A copy of which appears as [appendix B](#) in the Minutes.

5 **CORRESPONDENCE**

Members **NOTED** the following correspondence and any action taken.

05/09 Mr T Prior – Query re finance documents and petty cash
Documents requested sent and query on petty cash answered

06/09 PCSO Sykes – Monthly Police report
No issues reported in Baydon

07/09 Mr T Prior – Copy of email to Mr S Hind, re damage to one of the bollards on the build out.
This has now been replaced.

17/09 Mrs B Furber – Requesting lines be painted in Downsmead where it joins Aldbourne Road to prevent cars parking near the junction. Call logged with CATG, ref 6686. It will be discussed at the December CATG meeting.

24/09 Mr T Dominy – Query re public liability insurance for the bonfire for the village fireworks event. Mr Dominy confirmed the firework committee will be covered by Pains insurance for the fireworks.

Confirmed that Parish Council public liability would cover those attending the bonfire, and asked that the committee provide a risk assessment for the event, which they have done.

27/09 Sam Fletcher Volunteer Centre Swindon – Asking if there were any projects in the village that teams of local employees could be involved in. Passed onto councillors to forward to anyone who may be interested. If there is anyone else that would like the details please contact the clerk.

01/10 PCSO Sykes – Monthly Police newsletter
No issues reported in Baydon

12/10 Mr T Prior – Observations for councillors to consider when setting the 2019/2020 budget, and further queries on general finance.
Budget observations forwarded to all councillors. Queries on general finance answered.

6 **ERMIN STREET BUILD OUT & OTHER ROAD SAFETY ISSUES**

Members **NOTED** updates on the issues below:

Mr Hind had confirmed that a request had been made for the painting of the additional 'keep clear' sign by Ermin Close. A refresh of the markings around the Ermin Close junction will be carried out at the same time. An ETA for the works is awaited from the area highways engineer, Mr Cook.

Pedestrian safety opposite the shop due to vehicles mounting the pavement – The update received after the September CATG meeting was; "CATG discussed what could be done about this situation. The group was conscious the village shop would not like parking to be prevented outside it. CATG was reluctant to remove this issue without someone from the PC present."

A member of the Council will attend the next meeting, as there appears to be some confusion at CATG about exactly what the issue is.

7 **PUBLIC QUESTIONS** (standing orders were suspended during this item)

Mr Grove – The road surface on Sheppard's Lane (off Manor Lane) is collapsing on one side. All the ditches, pipes and grips along this road are also all blocked with leaves and other debris. The street light on the Aldbourne Rd/Ermin Street junction and also the light on the warning sign at the same location are both not working. Request for use of the event shelter, and councillors help with marshalling, at the fireworks event.

Sheppard's Lane is a restricted byway. Though this does not always mean it comes under rights of way, as some surfaced byways come under highways. The Council is currently waiting on confirmation of this from WC. Once they know the exact status of the road they can then ensure that the issue with the road surface damage is passed to the correct department to deal with. A list of the blocked drains and grips will be made and passed to WC to ask for the drain clearing machine to make a visit. Unfortunately it may be some time before it gets to Baydon.

The clerk advised that Mr Grove could either raise the two lights with WC himself via the My Wiltshire system, or email the light number to her and she would be happy to log it.

There were no objections to the event shelter being used. Cllr. Chidgey & Cllr. Mackenzie Smith said they could help with the marshalling. Cllr. Lawrence was also happy to help but needed to check if he was available.

8 **YOUTH ACTIVITIES**

Youth Services were unable to contact the youngsters who had attended the temporary youth club. They confirmed that the age group being catered for was 11-16 (school years 7-11). An advert has been placed in Baydon Scene to try and find out if there is any interest in youth activities.

To date there have been no responses. Cllr. Chidgey said she would try to speak to some of the youngsters whilst they waited for the school bus.

9 **PLANNING APPLICATIONS**

To consider the following planning applications:

18/08832/CLE Baydon Valley Farm, Manor Lane – Certificate of lawfulness for material operations pursuant to, and consistent with, planning permission 15/00980/FUL

No decision could be made due to Cllr. Mackenzie Smith declaring an interest there was not a quorate of councillors present able to comment. Remaining councillors to discuss the matter via email and send their comments to the clerk to formulate a response to send.

18/09214/FUL Gooselands, Aldbourne Rd – Conversion of existing garage to form domestic annex. Erection of prefabricated timber garage.

No comment, no objection

10 **PLAY GROUND UPDATES**

Members **NOTED** updates on items raised at the last meeting.

Squeaking toddler swing – Cllr. Mackenzie Smith had looked at this but could not find any problems with it, he did give it a spray with WD40.

The new sign has been ordered and should arrive soon.

Members **NOTED** the following new items

The last Idverde inspection raised the issue of damage to rubber the matting. The RoSPA inspection did not highlight any concern with the safety matting, but did raise some other low risk remedial works that are required. These will be attended to as soon as possible.

There was a report that dog mess had been found in the playground. This issue has not been raised in any of the recent inspections, and no one else has reported it. Dogs are not allowed in the play area and this appears to be a one off incident. The Council will monitor the situation.

11 **CHRISTMAS CAROLS**

Members **RESOLVED UNANIMOUSLY** to spend no more than the previously budgeted sum of £425.

12 **WW1 TREES**

Members **RESOLVED UNANIMOUSLY** to spend up to £300 on the trees.

There will be five apple trees and four plum trees. Cllr. Chidgey expressed the Council's thanks to Mrs Gribble for all the work and help she has put into this project.

13 **VILLAGE ISSUES**

Consider the following:

Resurface of pavement at Downsmead alley to the shop - Pavement surfaces are the responsibility of Wiltshire Council to repair. This will be logged with them. Cllr. Chidgey advised she had spoken to the owners of the hedge that is beside the pavement and asked if they could cut it back so it does not impinge on people walking past. They have agreed to do this.

Improvement of village green appearance - Cllr. Chidgey advised she had looked at the area with a gardener and they felt that the planting was maturing well, and filling in the gaps. Cllr. Billington has carried out some general tidying up of the whole area. The Council would welcome any other offers of help in the future. There are already two open sides to the area and thus it was felt that a further path was not needed. There was no desire to see any form of low level fencing installed as the area is meant to be open and available for all to use.

Replace Baydon signage on the village green - This sign was last refurbished by residents in 2004. All councillors will meet to take a look at the sign with a view to it being updated again. Enquiries will be made about the work carried out in 2004, and Cllrs. Chidgey and Mackenzie Smith will also speak to the school about possibly helping when they visit tomorrow. It was agreed that it would be good to make it a village project once again.

Additional grass cutting - Grass cutting is very weather dependant. The contractor is always willing to come out earlier, or later in the season, or even for an extra cut, if required.

Update to handrail on roadside into Baydon - The Council felt that the rail should be cleaned first, and then a decision can be made on what other work may be required. This will be added to the list for the next Parish Steward visit.

Fencing off the play area - No other residents have expressed any concerns about nearby properties and there being a need to erect fencing. A dog was only known to have been loose in the play area once; there have not been any more reports of problems.

14 **2019 MEETINGS**

The clerk will put together a list of dates and send them to councillors to check if they are suitable.

15 **ITEMS TO NOTE**

Members **NOTED** the following updates on items raised at the September meeting:
Parish Steward – WC sent the dates for the autumn visits on 25 September. However, the first visit for Baydon was 24 September. This meant the debris reported in the gully on Ermin Street at the September meeting had not been cleared. This was subsequently cleared by Cllr. Billington. Adrian Hampton apologised for the delay in notification when contacted about it, and assured the Council it would not happen again. The Parish Steward was in the village today. Cllr. Chidgey tried to contact him to meet up, but had not managed to get a reply, or track him down in the village.

Members **NOTED** the following new items:

Cllrs. Chidgey and Mackenzie Smith will be visiting the school on Tuesday 23 October.
Mr and Mrs Moxon will be taking over the running of Baydon Scene from the December issue. It shows again just how much the couple do for the village. Thanks were expressed to Jo Cooling who has been running the magazine so well for the past four years. Mutley's stories are going to be much missed.
Lead from church roof has been stolen recently. Villagers have helped cover the roof to stop water egress until permanent repairs can be made. The thieves have also targeted several other churches in the area.
Gore Lane Farm – Permission has been granted for one workers cottage, and a condition tying it to the farm for use by agricultural workers only has been added.
A permanent clerk is still being sought. Cllr. Chidgey has recently got in touch with other local clerks to see if any would be interested in taking on the job, and is hopeful a replacement will be found soon.

16 **CO-OPTION OF COUNCILLORS**

One candidate, Mr Steve Sutton, had stood for co-option, and a vote was taken
Members **RESOLVED UNANIMOUSLY** to co-opt Mr Steve Sutton
Mr Sutton signed his Declaration of Acceptance of Office end the end of the meeting.

17 **ITEMS FOR NEXT MEETING**

The next meeting will be held on Monday 26 November 2018 @ 8.00pm.

The meeting closed at 20:55

Signed _____ Cllr Sarah Chidgey/Acting-Chair Date _____