

(local council name) BAYDON PARISH COUNCIL**Notice of appointment of date for the exercise of electors' rights****Accounts for the year ended 31st March 2009**

Audit Commission Act 1998, Accounts and Audit Regulations 2003 (SI 2003/533) as amended by the Accounts and Audit (Amendment) (England) Regulations 2006 (SI 2006/564)

| | |
|---|---|
| 1. Date of announcement: <u>20 OCTOBER 09</u> (a) | (a) In an area of planning of the notice which must be not less than 14 days before the date in (b) below. |
| 2. Each year the Council's/Meeting's (b) Annual Return is audited by an auditor appointed by the Audit Commission. Any person interested has the opportunity to inspect and make copies of the Annual Return and all books, deeds, contracts, bills, vouchers and receipts etc. relating to them. For the year ended 31 st March 2009, these documents will be available on reasonable notice on application to: (c) <u>A. N PRIOR, CHATELANS, EASTON ST, BAYDON SWS 2 JF</u> <u>CHAIRMAN & ACTING CLERK</u> | (b) Delete as appropriate. (c) Insert name, position and address of the clerk or other person to whom any person may apply to inspect the accounts. |
| between the hours of (d) <u>10.00am</u> and (d) <u>4.00pm</u> | (d) Insert the times between which any person may apply to inspect the accounts. <i>Not to be used if there is a public library.</i> |
| (e) <u>MONDAY</u> to (e) <u>FRIDAY</u> | (e) Insert working days of the week any person may apply to inspect the accounts. <i>Not to be used if public.</i> |
| commencing on (f) <u>3 NOVEMBER 09</u> | (f) Insert date, at least 21 working days before the date appointed for audit in (g) below. |
| and ending on (g) <u>24 NOVEMBER 09</u> | (g) The inspection period between (f) and (g) must be 21 working days and (g) must be at least one day before the date appointed for audit in (h) below. |
| 3. Local Government Electors and their representatives also have: <ul style="list-style-type: none">the opportunity to question the auditor about the accounts. The auditor can be contacted at the address in paragraph 4 below for this purpose on <u>17 August 2009</u> (h) and after that date will be available at the address given in paragraph 4 below until the audit has been completed; andthe right to make objections to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the (i) Council/Meeting. | (h) This must be at least one working day after the end of the inspection period. A written notice of a period for deposit of notice and inspection period cannot be completed by 17 August 2009. (i) Delete as appropriate. |
| 4. The audit is being conducted under the provisions of the Audit Commission Act 1998, the Accounts and Audit Regulations 2003 (as amended) and the Audit Commission's Code of Audit Practice. Your audit is being carried out by: | |
| Mazars LLP, Regency House, 3 Grosvenor Square, Southampton SO15 2BE | |
| 5. This announcement is made by (i) <u>A. N. PRIOR</u> <u>CHAIRMAN &</u> <u>ACTING CLERK</u> | (i) Insert name and position of person placing the notice. |