



Minutes

BAYDON PARISH COUNCIL MEETING

Monday 27 November 2017 - 8.00PM IN THE BYPA HALL, MANOR LANE

Present Cllr Sarah Chidgey (Acting Chair)
Cllr Brian Billington
Cllr Sarah Hancock
Cllr James Lawrence

Cllr James Sheppard (Wiltshire Councillor)

Clerk Oliver Armstrong

Public 13

Due to a resignation Cllr Chidgey was elected as the acting Chair for the meeting.

The Acting Chair brought item 5 and 6 forward.

1 **COUNCILLOR RESIGNATIONS**

Cllr Chidgey stated that Tamsin Witt and Amy Bryan had resigned from Baydon Parish Council. Cllr Chidgey expressed thanks to the outgoing councillors and recognised their hard work for the council and the local community. The previous Chairman, Tamsin Witt, was especially thanked for her contribution to Baydon Parish Council for the previous ten years.

2 **ELECTION OF CHAIR**

Members **AGREED** to defer this item to the next meeting.

3 **APOLOGIES**

None.

4 **DECLARATIONS OF INTEREST**

No declarations of interest.

5 **PUBIC QUESTIONS**

Mrs Moxham reported that a resident had complained about heavy goods vehicles going through the village. Mrs Moxham kindly reminded villagers that the Baydon shop was reliant on deliveries from these vehicles.

Mrs Moxham also suggested the Save the Baydon Lion banners be taken down as soon as possible.

Mrs Jukes queried the delays in the agendas and minutes being published. Cllr Chidgey agreed agendas and minutes should be posted in a timely fashion and the issue will be addressed.

Mrs Jukes asked whether a maintenance plan for the WW1 commemoration trees could be put into place and that Wiltshire Council and the Baydon school were satisfied with the proposals. Mrs Furber suggested she would bring this item up at the next school governors meeting.

Mr Howell was sorry to see the recent resignations of the councillors and recognised their hard work for the Parish Council. He also suggested the overnight roadworks could be the reasoning behind the heavy goods vehicle complaint.

Mrs Jukes requested clarification on the western build out on Ermin Street. Cllr Chidgey explained the proposed plans and notified members of the public the plans were available on the shop noticeboard. It was suggested that the plans could also be put on the Baydon website.

Mrs Jukes stated that during the meeting of 16th October 2017 Mr Gribble was disappointed because he was unable to continue his question due to the public question time being closed. Cllr Chidgey stated that the public question time is 15 minutes and the time had expired on this previous occasion.

6 MINUTES FROM PREVIOUS PARISH COUNCIL MEETING

Members **RESOLVED** to confirm and adopt the minutes, subject to an inaccuracy regarding the wording of item 19 being corrected, of the meeting held on 16th October 2017 as a correct record.

Item 19 will be amended to state Mrs Archer was unable to attend the meeting.

7 POLICE REPORT

Members **NOTED** the Police report for November 2017.

8 SAVE BAYDON LION

Members **NOTED** the report from the Save Baydon Lion team. A copy of which appears as appendix A in the minute book.

9 CORRESPONDENCE

Members **NOTED** the following correspondence.

16 October 2017 – Letter from Mr Gribble

16 October 2017 – E-mail from Mr Burford.

17 October 2017 – E-mail from Mr Prior.

10 CLERKS REPORT

Members received a verbal update from the meeting with Pittams. The Clerk stated the purpose of the meeting was to understand the responsibilities of the contractor and to view the hedge on the green. Mr Pittam had suggested that the hedge planted recently would eventually grow through to cover the gaps and advised to take no further action.

Cllr Chidgey asked the Clerk for the breakdown in the cost for the works along Aldbourne Road. The Clerk did not have the information but would aim to have the breakdown at the next meeting.

11 PARISH STEWARD UPDATE

Members **RESOLVED** to approve the current list and increase to 10 priority jobs. A copy of which appears as appendix B in the minute book.

12 CHURCH REPAIRS

Members **NOTED** the letter from the Church regarding the request for funding. A copy of which appears as appendix C in the minute book.

The Clerk stated he had sought advice and was informed that the Parish Council only had powers to maintain churchyards and burial grounds and had no specific power for the maintenance of the Church building.

ACTION: Clerk to respond to the Church advising them of the position of the Council.

- 13 TAKING ACTIONS ON SCHOOL JOURNEYS**
Members **NOTED** the Taking Action on School Journeys final report for Baydon St. Nicholas Primary School. A copy of which appears as appendix D in the minute book.
- 14 MOBILE PHONE**
Members **AGREED** to defer the purchase of a mobile phone and discuss at the next meeting.
- 15 PLAYGROUND REPORT**
The Clerk stated he was still awaiting repair costs for the items requiring maintenance listed in the ROSPA annual play area inspection report.
- 16 MEETING DATES FOR 2018**
Members **RESOLVED** to agree the meeting dates with the exception of moving the January meeting to Monday 15th January 2018. A copy of which appears as appendix E in the minute book.
- 17 PLANNING APPLICATIONS**
Members **RESOLVED** to submit the following planning application responses:
- 17/10487/FUL**
Address: Manor Cottage, Manor Lane, Baydon, Marlborough, Wiltshire, SN8 2JD
Proposal: Single storey rear extension
Comments: No objection.
- 17/10502/FUL**
Address: Midway, Ermin Street, Baydon, Wiltshire, SN8 2JP
Proposal: Demolition of single storey link between house and garage, and construction of two storey extension to rear of garage, and conservatory
Comments: No objection.
- 17/10718/FUL**
Address: Old Chapel House, Aldbourne Road, Baydon, SN8 2HZ
Proposal: Proposed replacement sunroom, new front porch and internal alterations.
Comments: No objection.
- 18 FINANCE REPORT**
Members **RESOLVED** to approve the finance report. A copy of which appears as appendix F in the minute book.
- 19 NOTIFICATION OF EXTERNAL AUDITOR APPOINTMENT**
Members **NOTED** the appointment of the external auditor PFK Littlejohn LLP for the 2017/18 financial year.
- 20 2018/19 BUDGET**
Members **AGREED** to defer the approval of the 2018/19 budget to the next meeting.
- 21 BANK SIGNATORIES**
Members **RESOLVED** to approve to add Cllr James Lawrence as an account signatory and approved to remove Amy Bryan and Tamsin Witt.
- 22 ITEMS TO NOTE**
Cllr Chidgey thanked the Baydon Fireworks team for a fantastic display and also thanked volunteers who attended the litter pick.

The Carols around the tree Christmas event will take place on Friday 22nd December 2017.

- 23** **ITEMS FOR NEXT MEETING**
2018/19 budget
H-Bar review for Ermin Street

The meeting closed at 20:45

Signed

Cllr Sarah Chidgey/Acting-Chair

Date

DRAFT